

STATUTES OF THE
SAURASHTRA
UNIVERSITY

UPDATED UP TO 31-12-2008

STATUTES OF THE SAURASHTRA UNIVERSITY

THE AUTHORITIES OF THE UNIVERSITY

CHAPTER I

THE SENATE

(a) INTERPRETATION

STATUTE 1 :

For all purposes of the First Statutes --

- (a) the term 'Act' shall mean the Saurashtra University Act (Gujarat Act No. 39 of 1965);
- (b) the term 'teacher', within the meaning of Section 2, Sub-clause (13) of the Act, shall include--
 - (i) Professors, Readers, Lecturers, Tutors and full-time demonstrators who are imparting instruction in a recognised Institution or an affiliated College or an approved institution or a University Department;
 - (ii) Every person, who is appointed or recognised as a teacher of the University as defined by Section 2(14) of the Act;
 - (iii) Instructors of Physical Training, who are graduates and hold a Diploma in physical Education, provided they are on the permanent staff of an affiliated college;
 - (iv)(a) Honoraries or Assistant Honoraries, who are Tutors imparting instruction in Medical Colleges;
 - (b) Honorary Consultants in Medical Colleges or recognised Institutions, provided they put in teaching work/research guidance to Post-Graduate students for a minimum of four hours a week.

Notwithstanding anything contained in (i), (ii), and (iii) above, the name of a part time teacher, who does not work for at least four periods a week or in the case of a teacher, doing exclusively research guidance, for at least four hours a week in any one affiliated college, recognised Institution, approved Institution or University Department, shall not be included in the electoral roll of the teachers, in any Faculty;

- (c) Graduate Teachers, imparting instruction in a High School in the University area, for not less than twelve hours or eighteen periods per week, whichever is less, are declared to be Secondary Teachers under Section 2(11) of the Act. Graduates of the institutions mentioned under Statute 2(2)(b) will be considered as equivalent to graduates of the Statutory Universities for this purpose.

STATUTE 1-A :

Under Section 16(1) Class I-(B)(vii), the following shall be the ex-officio members of the Senate, (1) The Director (Vw11F), Lok Bharati, Sanosara.

STATUTE 1-B :

For the purpose of Section 16(1) Class-I (C)(i) and Section 26(2)(ii), the Senior most professor or the Senior most Reader in absence of

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any Professor, shall be deemed to be head of the department concerned.

(b) REGISTRATION OF GRADUATES

STATUTE 2 :

- (1) All graduates of the University who desire to get enrolled as Registered Graduates shall send an application in the prescribed form with the necessary fees Rs. 20 to the Registrar of the university during the period that may be notified every year. Such registration will hold good for five years beginning from 1st of January of the year following the year in which they have applied.
- (2) In addition, the following persons shall, on payment of Rs. 20 be enrolled as Registered Graduates for a period of five years.
 - (a) All Graduates of any Indian University established by law, whose mother- tongue is Gujarati, or who ordinarily reside in the University area;
 - (b) Graduates of the following Institutions, whose mother-tongue is Gujarati or who ordinarily reside in the University area;
 1. Gujarat Vidyapeeth, Ahmedabad.
 2. Maharashtra Tilak Vidyapeeth, Poona.
 3. Bihar Vidyapeeth, Patna.
 4. Vishva Bharati, Shantiniketan.
 5. Jamia Millia, Delhi.
 6. Gurukul Vishwa Vidyalaya, Kangadi.
 7. Kashi Vidyapeeth, Banaras.
 8. S.N.D.T. Women's University (prior to its incorporation as University established by law), and
 9. Lokbharati, Sanosara.
 - (c) All Graduates of any foreign University recognised by the Academic Council for the purpose, whose mother tongue is Gujarati, or who ordinarily reside in the University Area.
- (3)(a) All graduates, referred to in sub-clauses (2)(a), (b) and (c) wishing to have their names enrolled on the Register of Graduates, shall apply to the Registrar in the form as prescribed by the Vice-Chancellor from time to time.
 - (b) Any person, desiring to get himself registered, may send an application with the necessary fees, to the Registrar of the University, at any time during the year, before the 1st December and his name shall be put on the Roll of the Registered Graduates, on the 1st of January of the following year.
- (4) All graduates, referred to in sub-clauses (2)(a), (b) and (c) shall produce, along with their application, evidence to the satisfaction of the Registrar, of their having taken their degrees or having become eligible for conferment of degree and in accordance therewith having submitted an application for the purpose along with the copy of mark sheet or a passing certificate, and shall produce a declaration made

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before Magistrate or Notary Public or a Member of the Senate of the Saurashtra University for the time being, to the effect that their mother-tongue is Gujarati or that they ordinarily reside in the University area, as the case may be.

- (5)(a) A notice will be placed on the University Notice Board on the 1st January every year, stating that the rolls are revised and are open for inspection. An announcement in the newspapers selected by the Vice-Chancellor, shall be made in the 1st week of January that the rolls of the Registered Graduates are revised and if any corrections, omissions, or wrong entries are brought to the notice of the Vice-Chancellor, before the 31st of January, the Vice-Chancellor shall have the powers to correct the rolls accordingly and his decision in the matter shall be final.
- (b) The Roll so corrected up to 31st January, shall be used for any election during that calendar year and it shall be the roll to be published under Statute 6(1) for the elections during the year.
- (6) Registered graduates shall notify in writing, to the Registrar every change in their addresses.
- (7) All persons, whose names are entered on the register of Graduates, shall be entitled to vote at the election of the representatives of the Graduates on Senate, in accordance with the Statutes framed in that behalf.
- (8) On the expiry of the period of Registration, the Registration can be renewed for further period of five years, on applying in a prescribed form and on paying a re-registration fee of Rs. 20/- only, if it is desired it can be renewed for a further period of 20 years by applying in a prescribed form and paying a fee of Rs. 100/- only. The form and fee for re-registration should be sent so as to reach the university Office before the 15th December of the year in which the registration expires.
- (9) Persons already registered during 1966 under Provisional statutes shall be deemed to have been registered upto 31-12-1971.
- (10) Every Registered Graduates referred to in Section 16[1] clause II [A] [iv] [e] will be sent an identity card under certificate of posting on which he will be required to affix his recent pass-port-size photograph which shall be duly signed by him and attested by the [i] Principal of an affiliated college or [ii] Head Master of a High school (as defined in the Act) situated within the University area, or [iii] Notary public or [iv] a Magistrate or [v] a Gazetted Officer or [vi] a member of the Senate of this University for the time being. Such a registered graduate will be allowed to vote at an election only on production of the identity card with the photograph affixed and duly attested as mentioned above.

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(c) SELECTION OF THE CONSTITUENCY

STATUTE 3 :

- (1) A person, desiring to be enrolled as required under Section 16 (1) Class II (A) clause (iii) shall, at least 28 days before the date fixed for the preparation of the electoral rolls as laid down in Statute 6, select any one of the constituencies mentioned in Section 16(1) Class II (A) clause (iii) from which he desires to stand as a candidate or to vote at the election. He shall not be entitled to stand or vote in any constituency other than the one so selected.
- (2) A person, desiring to be enrolled as required under Section 16(1) Class II(A) clause (iv)(e) shall, at least 28 days before the date fixed for the preparation of the electoral rolls as laid down in Statute 6, select any one of the constituencies mentioned in Section 16(1) Class II(A) clause (iv)(e) from which he desires to stand as a candidate or to vote at the election. He shall not be entitled to stand or vote in any constituency other than the one so selected.

STATUTE 4 :

- (1) If a person, desiring to be enrolled under Statute 3 does not inform the Registrar of the constituency from which he desires to stand as a candidate or to vote at the election before the date fixed under Statute 3, he shall be deemed to have elected :
 - (i) The Law graduates constituency, if such a person is a Law graduate in addition to his being a graduate in any other subject;
 - (ii) The Medical graduates constituency, if such a person is a Medical graduate in addition to his being a graduate in any subject other than Law;
 - (iii) The Technology including Engineering graduates constituency, if such a person is a graduate in Technology including Engineering in addition to his being a graduate in a subject other than Law and Medicine;
 - (iv) The Education graduates constituency, if such a person is holding a B.T. or B.Ed. or an equivalent degree in addition to his being a graduate in Arts, Science or Commerce.
- (2) In the case of registered graduates other than those referred to in clause (1) above the Vice-Chancellor shall, in his discretion, decide the constituency under which they shall be included. His decision shall be final.
- (3) In the case of a graduate selecting the constituency of graduates in Rural Studies, the Vice-Chancellor shall decide whether he should be admitted to the constituency.

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(d) ELECTIONS TO THE SENATE

STATUTE 5 :

Annual Revisions of the Electoral Rolls In all constituencies, where elections are to be held under Section 16(1) Class I I(A), there shall be an annual revision of the Electoral Rolls, on the 31st December every year.

STATUTE 6 :

- (1) For every election to the Senate, the Electoral Rolls shall be the one published before the date of issue of the Election Notice.
- (2) The Roll of persons, Public Associations or bodies entitled to vote at the election to the Senate shall be published, except when otherwise specified at least 42 clear days before the date of election. An announcement that the rolls are ready shall be inserted at least 35 days before the date of election in such news papers as the Vice-Chancellor may select.
- (3) The Vice-Chancellor shall have the authority to correct the rolls, if any correction, omission, or wrong entry be brought to his notice, at least 25 clear days, before the date of election. The Vice-Chancellor's decision in the matter shall be final.
- (4) Whenever there is a vacancy in the Senate, the notice of election relating thereto, shall be given to all voters, except when otherwise provided, at least 21 clear days before the date of election and in the said notice the date fixed as the last day for receiving nomination and the date of election shall be precisely stated and relevant details regarding the vacancy shall be given.

STATUTE 7 :

In the case of election to the Senate Under Section 16(1) Class II(A) (i) and (ii) of the Act, at least Forty-nine clear days before the date of election, the Registrar shall have a roll prepared of all those entitled to vote thereat and not less than 21 clear days, before the date of election, the notice of the election shall be published in newspapers to be selected by the Vice-Chancellor.

In the preparation of the roll of Secondary teachers/Head Masters the names of only such teachers/Head masters shall be included who have applied for Registration as Secondary Teachers/Head Masters in the prescribed form with necessary fees Rs. 100/- to the Registrar of the University during the period that may be notified every year, and who fulfill the requirements of Statute 1(c) and are members of the teaching staff of a High School situated in the University area. In the case of Head Masters the names of permanent Head Masters shall be included in the roll and not more than one name shall appear as a Head Master of any High School. Such roll hold good for five years beginning from 1st January of the year in which they have been enrolled.

On expiry of period of Registration, the Registration can be renewed for a further period of five year, on applying in a prescribed form

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and on paying a Re-Registration fee Rs. 100/- only. The form and Fee for Re-registration should be sent so as to reach the University Office before the 15th December of the year in which the registration expires.

Election on the Senate Under Section 16(1) Class II(A)(i) and (ii) shall be held at such centres as may be fixed by the Vice-Chancellor and in the notice of election the place or places where the voters will be required to go in person to vote, shall be notified for each centre of election. A place of polling shall be fixed and a Returning Officer shall be appointed by the Vice-Chancellor and he shall be held responsible for the conduct of election in accordance with election rules and the instructions issued to him. Every Secondary teacher referred to in Section 16(1) Class-II(A)(i) will be sent an identity card under certificate of posting on which he will be required to affix his recent pass-port size photograph which shall be duly signed by him and attested by the [i] principal of an affiliated college or [ii] Head Master of a High School [as defined in the Act] situated within the University area or [iii] Notary Public or [iv] a Magistrate, or [v] a Gazetted Officer or [vi] a member of Senate of this University for the time being. Such a Secondary Teacher will be allowed to vote at an election only on production of the identity card with the photograph affixed and duly attested as mentioned above.

STATUTE 8 :

In the case of election to the Senate by teachers from amongst themselves, under Section 16(1) Class II, (A)(iii) of the Act at least 49 clear days before the date of election, the Registrar shall have a roll prepared of teachers under respective constituencies and not less than 21 clear days before the date of election, shall send by ordinary post, to all those whose names are entered in the respective rolls, a notice of election to be held by ballot, in accordance with the prescribed procedure. Election to the Senate under Section 16 Class II(A)(iii) shall be held at all centres where Colleges are situated or at such Centers as may be fixed by the Vice-Chancellor, and in the notice of election the place or places where the voters will be required to go in person to vote, shall be notified. For each centre of election, a place of polling shall be fixed and a Returning Officer shall be appointed by the Vice-Chancellor and he shall be held responsible for the conduct of the election in accordance with the election rules and the instructions issued to him. The name of a teacher entitled to vote shall appear only once in the roll.

STATUTE 9 :

In the case of election of members by the bodies under sub-clauses (a) and(d) of Section 16(1) Class II(A) Clause (iv) of the Act, the Registrar shall notify, at least 42 clear days before the date of election, to the bodies concerned that the election of their representative is due, indicating at the same time, the date by

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which the result of the election shall be communicated to the University.

STATUTE 10 :

In the case of election to the Senate of ordinary members by the presidents of the bodies named in sub-clauses (b) and (c) of Section 16(1) Class II(A) Clause (iv) of the Act, at least forty-nine clear days before the date of election, the Registrar shall prepare a roll of the presidents of the bodies entitled to vote. There at and not less than 21 clear days before the date of the election, the Registrar shall send by ordinary post, a notice of election to the voters whose names are entered in their respective rolls, stating that an election of their representative to the Senate of the University is due, indicating therein at the same time, the last date for receiving nominations and the date and manner of the election.

STATUTE 11 :

In the case of election of ordinary members by Registered Graduates under sub-clause (e) of clause (A) (iv) of Section 16 (1) Class II, the Registrar shall prepare at the end of every year, on the 31st of December, Faculty wise electoral rolls of the Registered Graduates and shall publish them every five years. The notice of the election shall be published at least 28 days before the date of election in newspapers to be selected by the Vice-Chancellor. The election of ordinary member to the Senate by the Registered graduates, shall be held by ballot according to the system of proportional representation by means of a single transferable vote by ballot at polling centres fixed by the Vice-Chancellor. Not more than one bye-election shall be held during any academic year in any of the Registered Graduates constituencies.

STATUTE 12 :

1. Every candidate in an election to the Senate, by the Registered Graduates shall, before nomination, deposit with the Registrar the sum of Rs. 100 in cash. The candidate shall not be deemed to have been duly nominated, unless the said deposit has been made.
2. The said deposit shall be forfeited to the University, if the candidate is not elected and the number of votes credited to him at the last count before he is excluded or before the last of the successful candidates is elected, is less than one-eighth of the quota.
3. The said deposit shall be refunded --
 - (a) if the candidate is elected; or
 - (b) if he duly withdraws his nomination; or
 - (c) if his nomination is declared invalid; or
 - (d) if he dies before the date fixed for election; or
 - (e) if the candidate is not elected and the deposit has not been forfeited under clause (2).

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STATUTE 13 :

In respect of nomination to be made under Section 16(1) Class II(B) of the Act, the Registrar shall, not less than 30 days before the due date for nomination, request the State Government to send to the University, not later than the due date, the names, and addresses of the persons nominated by the State Government.

STATUTE 14 :

The Registrar shall prepare at the end of every year, on 31st of December, a Register of Donors, each donating money or other property of the market value of not less than one lac of rupees, to or for the purpose of the University. If the Donor is an undivided Hindu family, trust, firm, company or body corporate, for the purposes of voting, the name of the representative nominated from time to time by each such undivided Hindu family, trust, firm, company or body corporate, shall be enrolled on the register maintained by the University. In the case of donation given jointly in the names of two or more persons, the name of only one representative will be enrolled in respect of that donation, if other conditions are fulfilled. In case of donation to be given by installments, the total amount of such installments being one lac or more, the date of acceptance of the first installment will be taken as the date of acceptance for the purposes of enrolment. The person so enrolled shall not, however, be entitled to vote or stand for election until the full amount of Rs.1,00,000 or more has been paid. If the number of names enrolled under sub-clause (i) and (ii) of Section 16(1) Class II(C) is three or less than three, each person whose name is so enrolled, shall subject to the above provisions, be deemed to have been elected. If the number exceeds three, the persons whose names are enrolled on the register, shall elect three members to the Senate.

STATUTE 15 :

The Registrar shall ask the manager of the undivided Hindu family, the trustees of the trust, the directors of the company, manager of the firm, joint donors or the chief executive officer of the body corporate mentioned in the preceding Statute, to intimate to the University, within twenty-one days of such request from the Registrar, the name, degree and address of the representative for the purpose of voting and the names of such representatives shall be entered in the register.

STATUTE 16 :

For the election by donors under Section 16(1) Class II(C), the Registrar shall maintain a list of person entitled to vote in accordance with the qualifications laid down therein and shall conduct the election by post, and by the system of Proportional Representation by means of a single transferable vote. The register prepared on the 31st December just preceding the date of election shall be used as an electoral roll for that election.

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STATUTE 17 :

- (1) If a person is elected to the Senate by more than one constituency, he shall by a notice in writing, signed by him, and delivered to the Registrar of the University within seven days of the publication of the result of the last of such elections, choose which of these constituencies he shall represent and such choice once made shall be final.
- (2) If the candidate does not make the choice referred to in (1) above within the specified period of time, the Vice-Chancellor shall decide the constituency which he shall represent and his decision shall be final.
- (3) When any such choice has been made by the candidate, or a decision given by the Vice-Chancellor, the Vice-Chancellor shall direct the Registrar to take steps for holding an election in the constituency in which a vacancy has occurred by reason of such choice or decision.
- (4) Notwithstanding that such vacancy has not been filled, the Senate may proceed to hold elections as per relevant Statutes.

STATUTE 18 :

(e) OFFICIAL LANGUAGE

The official language of the University shall be Gujarati and all its correspondence, minutes of the various authorities of the University and accounts (inclusive of budget) shall be kept and maintained in Gujarati :

Provided however, that English will continue to be the authoritative language of the text of the Statutes, Ordinances and Regulations and all the business connected there with : Provided further, that it will be open to the Vice-Chancellor, notwithstanding what is contained herein, to direct that the correspondence between this University and such other bodies and persons and any other matters, may be carried on in English or in Hindi.

STATUTE 19 :

Notwithstanding anything contained in Statute 18, a member shall have the right to address a meeting in English and/or Hindi.

(f) SENATE MEETINGS

(I) PROCEDURE AT MEETINGS OF THE SENATE

[Vide Section 29 (VIII) of the Act]

STATUTE 20 :

A meeting of the Senate shall be held at the University Head Quarters unless the Vice-Chancellor or in his absence the Rector, if any, otherwise directs.

STATUTE 21 :

The Chancellor or in his absence the Vice-Chancellor or in the absence of both, the Rector if any or in his absence, a member elected by the meeting shall preside at the meeting of the Senate. The oldest amongst the members present, shall take the Chair for and until such election.

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STATUTE 22 :

Twenty members of the Senate shall form a quorum and all questions shall be decided by a majority of votes of the members present and voting. In the case of equality of votes, the Chairman shall have a casting Vote.

STATUTE 23 :

Only such proposals and amendments as are in accordance with the Act shall be entertained and debated in the Senate.

STATUTE 24 :

The Registrar shall give notice of the date of the meeting of the Senate, six weeks before the date. A member of the Senate who intends to move a resolution or resolutions, shall give notice thereof, to the Registrar, so as to reach him, at least 30 *clear days before the date of the meeting of the Senate.

STATUTE 25 :

Sixteen clear days before the day fixed for a meeting of the Senate, the Registrar shall forward to each member of the Senate a statement of business to be brought before the meeting and the terms of all resolutions to be then proposed, together with the name of the proposer, intimation of which has previously reached him in writing. The inclusion of the report of any Committee of the Senate in the Agenda papers, shall be held to be equivalent to notice of motion for its adoption.

STATUTE 26 :

When a motion which has been moved by a member of the Senate is referred by the Senate to the Syndicate for report and the report of the Syndicate thereon comes before a subsequent meeting of the Senate for consideration, the report of the Syndicate

STATUTE 27 :

Notice, in writing, of the proposed amendments and the terms thereof and motions for any change in the order of business as set forth in the statement, must be forwarded so as to reach the Registrar eight *clear days before the date of the meeting.

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** Clear days'*

Clear days' means days exclusive of the days on which notice reach the Registrar and of the day of the meeting. Thus, if the meeting is fixed for Thursday, any 'five clear days' notice is required, the notice must reach the Registrar on the previous Friday, and if for Saturday. The notice must reach him on the previous Saturday. Shall take the place of the original motion and its adoption shall be moved as a motion, recommended by the Syndicate. Notwithstanding anything contained in the Statutes, the mover of the original motion or any other member may move an amendment that the report be recorded and that the original motion be accepted, with or without amendment, if any, proposed and adopted.

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STATUTE 28 :

The Registrar shall, five clear days before the day of the meeting, forward to each member of the Senate, a statement of all motions and amendments. No motion or amendment, of which such notice has not been given, shall be put to the meeting, other than a motion for dissolution, adjournment or suspension of the sitting, for passing to the next business on the statement, for directing the Syndicate to review their decision, for referring the matter under consideration to the Syndicate, Academic Council or a Faculty for report, or an amendment accepted by the Chairman as merely formal.

STATUTE 28-A :

The Vice-Chancellor may, however, reduce the time limit prescribed in Statutes 24, 25, 27 and 28 at his discretion by an order in writing, when he thinks it fit to do so.

STATUTE 29 :

No matter which has been decided by the Senate, shall, within a period of six months after its disposal, be reconsidered by it, unless three-fourths of the members present at the meeting, vote in favour of such reconsideration.

(II) ORDER OF BUSINESS

STATUTE 30 :

Each member, before he takes his place, shall register his attendance, in the book placed for the purpose, at the entrance of the place of the meeting.

STATUTE 31 :

If there is no quorum at the commencement of the meeting, the Chairman shall at the expiry of a quarter of an hour, take notice whether there are 20 members present, and if there are not, the meeting shall forthwith be adjourned to such other date as the Chairman may fix. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of a meeting adjourned for want of a quorum, no quorum will be required.

STATUTE 32 :

The Vice-Chancellor shall determine the order of business to be entertained at every meeting but if this is not done at every meeting, the business to be entertained shall, unless, the meeting otherwise determines, be taken in the following order.

- (1) The election of the Chairman of the Meeting, if occasioned by circumstances.
- (2) The approval of the minutes of the previous meeting or adjourned meeting.
- (3) The election, if it is a part of the business to be entertained at the meeting, of a member of any authority or body of the University.
- (3-A) The Conferment of degrees or diplomas.
- (4) Answering by the Vice-Chancellor or a member of the Syndicate nominated by the Vice-Chancellor for the purpose

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or the Registrar, as the case may be, any questions asked by any member of the Senate of which not less than thirty days' notice has been given, for the purpose of obtaining information concerning the University, subject to the following provisions:

1. Not more than the first forty-five minutes on the first day of the meeting of the Senate, may be set apart for answering questions and supplementary questions. Any question not answered during this period shall lapse but the questioner may renew it in the form of a fresh question at a subsequent of the Senate, by giving not less than thirty days' notice.
2. No question may be admitted which does not satisfy the following conditions viz:
 - (i)
 - (a) It shall be so framed as to be a request for information.
 - (b) It must not contain arguments, inferences, ironical expressions or defamatory statements.
 - (c) It must not ask for an expression of opinion or for the solution of a hypothetical proposition or the solution of an abstract legal question.
 - (d) It must not refer to the character, competence or conduct of any person, except in his official capacity.
 - (e) It must not refer to a matter, which is of a confidential nature.
 - (f) It must not contain any name or statement not strictly necessary to make the question intelligible.
 - (g) It must not involve the preparation of elaborate statements, statistics or expenditure of an excessive amount of time and labour.
 - (h) It must not be such as cannot be answered consistently interests of the University.
 - (ii) The Vice-Chancellor shall decide on the admissibility of a question. He may disallow any question which, in his opinion contravenes the above conditions and his decision shall be final.
 - (iii) All questions together with such answers as are ready, shall be issued to the member with the revised agenda.
 - (iv) Any member may put a supplementary question for the purpose of elucidating any fact, regarding which an answer has been given. The Chairman of the meeting may disallow any supplementary question, if in his opinion it infringes the conditions relating to questions and his decision shall be final.
 - (v) The Vice-Chancellor may ask for notice of a supplementary question, which he is not prepared to answer.
 - (vi) The answers to the questions or supplementary questions may be given by the Vice-Chancellor or any member of the

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Syndicate nominated by the Vice-Chancellor for the purpose or by the Registrar.

- (vii) No member shall ask more than two supplementary questions to a main question.
- (5) The consideration of the Annual Report, Annual Accounts and financial estimates and resolutions thereon, when they are part of the business to be entertained at the meeting.
- (6) The consideration of Ordinances, motions for making, amending and repealing Statutes and proposals recommending amendments to the Act.
- (7) Any motion for a change in the order of business, provided that such motions shall not affect the order hereinabove indicated or give priority to any item of business over the items mentioned in (1) to (6) above, or any of them.
- (8) Any business and motions of which due notice has been given, in the order in which such business and motions are entered in the statement of business, and motions to be brought forward subject to the provisions of this Statute and Statute 39.

(III) RULES FOR DEBATE

STATUTE 33 :

Every proposal shall be moved by the member in whose name it stands, or if he is absent or declines to move it, it may be moved by any other member with the permission of the Chairman.

STATUTE 34 :

No proposal at a meeting shall be considered, unless it is seconded. The seconder of a motion may reserve his right of speech.

STATUTE 35 :

When a proposal has been seconded, it shall be stated from the chair.

STATUTE 36 :

When the proposal has been so stated, it may be discussed as a question to be resolved simply in the affirmative, or negative or as proposed to be varied by way of amendment. When, no member rises to speak on the motion, the Chairman shall proceed to put the proposal to vote in the manner hereinafter mentioned.

STATUTE 37:

A substantive proposal once disposed of shall not be proposed a second time, at the same meeting, or at any adjourned meeting thereof. A proposal substantially identical in part with one already disposed of may be brought forward at the same meeting or at any adjourned meeting thereof with the omission of such part.

STATUTE 38 :

Not more than one proposal and one amendment thereto shall be placed before the meeting at the same time. Each amendment shall be disposed of before the next is moved. All amendments which are not withdrawn shall be considered and voted upon. In case no notice

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of amendment has been given, the Senate shall at once proceed to consider and vote upon the proposal.

STATUTE 39 :

In any debate, a member may move (but shall not make any speech on the motion) that the question be now put and unless it shall appear to the Chairman that such motion is an infringement of the rights of reasonable debate, the motion 'that the question be now put' shall be put to the vote forthwith and decided without amendment or debate.

STATUTE 40 :

When the motion 'that the question be now put' has been carried, the Chairman shall call upon the mover of the proposal or amendment under consideration to reply.

STATUTE 41 :

No member of the Senate, save with the permission, of the Chairman, shall ordinarily speak for more than 15 minutes when proposing a motion or for more than 7 minutes when proposing an amendment, seconding or speaking on a motion or amendment, or when replying.

(IV) AMENDMENTS

STATUTE 42 :

No amendment shall be proposed which would reduce the proposal to a negative form.

STATUTE 43 :

No amendment shall be proposed which raises a question already disposed of by the meeting or is inconsistent with any resolution passed by it.

STATUTE 44 :

The order in which amendments to a proposal are to be brought forward shall be determined by the Chairman with reference to their extent and mutual relation.

STATUTE 45 :

An amendment, the substance of which has been disposed of in part, may be modified by its proposer so as to retain only the parts not so disposed of.

STATUTE 46 :

When an amendment has been moved and seconded, it shall be stated from the Chair and then the debate may proceed on the original proposal and amendment together, but so far as the question raised by the amendment is one, on which a member has not yet spoken, he may speak on that question though he has spoken on original question, or a previous amendment.

STATUTE 47 :

- (1) Every amendment shall be in such form that it modifies the original motion by any or all of the following methods :
 - (1) by addition of words;
 - (2) by deletion of words;

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- (3) by substitution of words; and the mover of the amendment may state the motion or the part thereof affected as it would stand, when so amended.
- (2) An amendment must be relevant to and within the scope of the motion to which it is proposed.
- (3) An amendment in the alternative shall not be admitted.

STATUTE 48 :

If any amendment be carried, it shall become part of the motion before the Senate and the motion shall be modified accordingly.

STATUTE 49 :

When all the amendments, which of due notice has been given, have been considered, the original motion or the original motion as amended in course of debate, shall be placed before the Senate and put to vote without further discussion.

(V) WITHDRAWAL OF A QUESTION

STATUTE 50 :

No question shall be withdrawn from the decision of the Senate without its unanimous consent. If the mover states his wish to withdraw a proposal or an amendment and if no objection is stated thereto, in the interval allowed by the Chairman for the purpose, the Chairman shall declare that the question is withdrawn with the consent of the Senate.

(VI) RESOLUTION OF THE SENATE INTO A COMMITTEE

STATUTE 51 :

- (1) The Senate may, when it thinks fit, resolve itself into a Committee to consider any item which may be on the agenda.
- (2) A motion for resolving the Senate into a Committee may be made by any member at any time (but not so as to interrupt a speech), without the notice required under Statute 24, but can only be placed before the Senate for consideration, if the Chairman gives permission for this to be done.
- (3) No speech shall be allowed in moving the motion.
- (4) No such motion shall be considered unless at least 15 members rise in support thereof.
- (5) The motion, then having been duly supported, shall be put to the meeting without further discussion and shall only be carried if two-thirds of the members present vote in its favour.

STATUTE 52 :

- (1) When the Senate decides in this manner to resolve itself into a Committee, the Chairman shall be the same as that for the meeting of the Senate, and the quorum shall be the same as that for the meeting of the Senate.
- (2) The manner in which the discussion of the matter under consideration shall be conducted shall be in the discretion of the Chairman. When in the judgment of the chairman the matter has been sufficiently discussed, the Committee shall

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embody its conclusions in a report to be signed by the Chairman.

- (3) The period during which the Senate is sitting as the Committee shall be considered as a suspension of the sitting of the Senate and immediately it terminates, the Senate shall be again called to order by the Chairman and the report of the Committee's deliberations presented to it by the Registrar.
- (4) If any of the resolutions of the Committee involve recommendations not covered by the motion and the amendments to those motions on the agenda of the meeting, they shall not be considered by the Senate, until notice of these has been given as required under Statute 24 or Statute 27, as the case may be.
- (5) Motion made as a result of the deliberations of such a Committee may be presented to the Senate without previous consideration by the Syndicate.

(VII) DISSOLUTION, ADJOURNMENT ETC.

STATUTE 53 :

A proposal 'that this meeting be now dissolved' may be moved at any time as a distinct question, but not as an amendment nor so as to interrupt a speech. If the motion is carried, the business before the meeting shall drop.

STATUTE 54 :

A proposal 'that the meeting be now adjourned to some special time' may be moved at any time as a distinct question, but not as an amendment, nor so as to interrupt a speech, except on the motion of the Chairman. If it be negatived, the debate shall be resumed. The same rule will apply to a meeting of the Senate in Committee.

STATUTE 55 :

No amendment shall be moved to a proposal under the last preceding Statute, except one for substituting a different time for that to which it is proposed to adjourn the meeting.

STATUTE 56 :

A meeting renewed or continued after an adjournment, is to be deemed one with that preceding the adjournment, provided that if the meeting be adjourned to such date as to admit of the notice required by Statute 27 any amendment otherwise in order may be moved at an adjourned meeting if the notice so required be duly given.

STATUTE 57 :

The motion 'that the meeting pass to the next business on the Statement' may be made at any time as a distinct question but not as an amendment, nor so as to interrupt a speech. If such a motion be carried, the proposal under consideration and the amendment thereto, shall not be further dealt with at the meeting.

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STATUTE 58 :

No motion for dissolution or for the adjournment of the meeting, or for the suspension of the sitting, or to pass to the next business, shall be made or spoken on during the debate by a member who has spoken in the debate. Any such motion shall take the place of any question that may be before the meeting, and if not withdrawn must be disposed of before such question is further dealt with.

STATUTE 59 :

When a motion of the class contemplated in the last preceding Statute, has been brought forward, and negative, no other motion of that class shall again be brought forward, until after the lapse of what the Chairman shall deem a reasonable time, nor shall a debate be allowed on such a second or subsequent motion brought forward during a debate on the same proposal discussed alone, or the same proposal and amendment discussed together.

(VIII) RIGHT OF SPEECH AND REPLY

STATUTE 60 :

On each proposal or proposals and amendment in debate a member may speak once, subject to the provisions of Statutes 46 and 58.

STATUTE 61 :

After the mover of a motion or an amendment has spoken, the other members may, save as otherwise provided, speak on the motion or amendment in such order as the Chairman may determine.

STATUTE 62 :

Save in the exercise of a right of reply or as otherwise provided, no member shall speak more than once, except with the permission of the Chairman, for the purpose of making a personal explanation; but in such cases, no debatable matter shall be brought forward.

STATUTE 63 :

The mover of a motion may speak a second time on the conclusion of a debate, by way of reply.

STATUTE 64:

The mover of an amendment or when there is no amendment, the mover of the original resolution, may reply to the debate before voting. But the mover of a motion for the dissolution or adjournment or for the suspension of the sitting or for passing to the next business on the statement, has no right to reply.

STATUTE 65 :

No member shall speak on the question after the mover has entered on his reply.

STATUTE 66 :

The Chairman has the same right of moving or seconding a motion or amendment and of otherwise taking part in the debate, as any other member. When the Chairman takes part in the debate, he shall vacate the Chair, whilst he is addressing the meeting and the Chair shall, during such time, be taken by the Rector or in his absence by the senior most member present.

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(IX) POINTS OF ORDER

STATUTE 67 :

Any member may call the Chairman's attention to a point of order even whilst another member is addressing the meeting, but beyond stating the precise point of order raised he shall not make a speech. Such a call, if pronounced by the Chairman to be vexatious, and any interruption or obstruction to the progress of the business before the Senate, pronounced by the Chairman to be unseemly or unreasonable, shall be deemed a breach of order.

STATUTE 68 :

The Chairman shall be the sole judge on every point of order and may call any member to order and if the member so called to order, shall in speaking, disregard such call, the Chairman may direct him to sit down and thereupon another member may speak.

STATUTE 69 :

In the event of any contumacious disregard of a ruling or call to order by the Chairman, he may ask the member so offending to leave the meeting and the member so named by the Chairman shall be suspended from his functions as a member during the meeting, and shall be bound immediately to withdraw.

(X) VOTING

STATUTE 70 :

On putting any question to vote, the Chairman shall call for an indication of the opinion of the Senate by a show of hands in the affirmative and negative, or by sitting and rising and shall declare the result thereof according to his opinion. If the votes are actually counted, the number of votes on either side shall be recorded in the minutes.

STATUTE 71 :

Any member may then demand a division, except on a motion for adjournment. Voting in all divisions shall be by ballot.

STATUTE 72 :

The Chairman shall thereupon appoint four Tellers, two on each side, and shall give such directions for effecting the divisions as he shall consider expedient.

STATUTE 73 :

In every division, only such members as were present at the time of putting the question to vote, shall be entitled to vote. At the time of taking votes, the doors of the house will be closed. Voting shall be on papers supplied at the meeting by the Registrar and every voting paper shall be returned with or without the vote.

STATUTE 74 :

Upon the Chairman announcing the division to be closed, the Tellers shall state in writing the number on each side, sign the statement and hand it to the Chairman, together with the voting papers (in two separate bundles), whereupon the Chairman shall declare the result of the division to the meeting and the result shall be recorded in the minutes.

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STATUTE 75 :

If, after a division has been taken, five members present shall demand a recount, the Chairman shall appoint two or more members to act as Tellers who shall report the facts found by them to the Chairman, who shall thereupon declare the result to the meeting and such declaration shall be final.

STATUTE 76 :

Pending the recount, the Chairman may, in his discretion, either suspend the sitting or call for such business as may, in his opinion, be most conveniently proceeded with. Business thus entered on, shall be proceeded with, but on its disposal, the regular order of subjects, if it has been departed from, shall be resumed.

(XI) LAPSING OF BUSINESS

STATUTE 77 :

All motions, together with their amendments, if any, on the agenda of a Senate meeting which have not been moved or voted upon for any reason at the meeting to which the agenda relates, shall at the close of the meeting, be deemed lapsed : Provided however, that a motion shall not lapse if a part thereof or an amendment thereto has been voted upon.

(XII) MINUTES

STATUTE 78 :

After every meeting or adjourned meeting of the Senate, the Registrar shall, as early as possible within six weeks, send a copy of the draft minutes of such a meeting, as approved by the Chairman, to the address of each member of the Senate. In the event of any objection being taken by a member to the correctness of the minutes as circulated, the member shall intimate his objection in writing, to the Registrar within a fortnight from the receipt of the minutes. The Chairman will examine the objection and will correct the minutes if he finds it necessary and he shall inform the meeting of the action taken on the objection at the time of signing the minutes.

CHAPTER II

THE SYNDICATE

(a) CONSTITUTION

[Under Section 19 (1) of the Act]

Elections to the Syndicate

STATUTE 79 :

(1) For the purpose of election by Principals of affiliated degree colleges and heads of Recognised Institutions, of two members from amongst themselves as members of the Syndicate as required by Section 19(i)(iv) of the Act, the Registrar shall maintain an electoral roll of Principals of affiliated degree colleges and heads of Recognised Institutions and the election shall be held on the day of a meeting of the Senate in accordance with the prescribed rules.

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- (2) For the purpose of election of one teacher by the Teachers elected to the Senate as required by Section (19)(i)(v) of the Act, the Registrar shall maintain an electoral roll of the teachers elected to the Senate under Section 16(1) Class II(A)(iii) of the Act, and the election shall be held on the day of a meeting of the Senate in accordance with the prescribed rules.

STATUTE 80 :

Notwithstanding anything contained in the above Statutes and the election rules :

- (i) the election of five persons to the Syndicate by the Senate from amongst its members who are not Principals, Teachers, Heads of University Departments, Head Masters, Heads of Recognised Institutions and Secondary Teachers, as required under Section 19(1)(vii) of the Act, and
- (ii) the election of two persons to the Syndicate by the Academic Council from amongst its members as required under Section 19(i)(viii) of the Act, shall be conducted as mentioned below :
 - (1) The Registrar shall inform each member of the Senate or the Academic Council, as the case may be, of the date fixed by the Vice-Chancellor for the election or elections referred to in (i) and (ii) above and shall send to each member at least 21 clear days before the prescribed date of election a list of members of the Senate or the Academic Council, as the case may be, and an intimation to the effect that nominations duly proposed and seconded as prescribed in the Statute 187 shall be received by the Registrar at his office up to 4.00 p.m. on a date not later than nine clear days before the date of the meeting.
 - (2) Such nominations shall be in accordance with Statutes 187, 188 and 189 in so far as they are applicable.
 - (3) The list of valid nominations shall be sent to each member of the Senate or of the Academic Council, as the case may be at least five clear days before the date of election.
 - (4) The election shall be conducted in the manner prescribed in Statutes.
 - (5) After the scrutiny of voting papers is completed, the Registrar shall report to the Vice-Chancellor the result of the scrutiny and shall announce the same on the Notice Board of the University.

(b) PROCEDURE AT THE MEETING OF THE SYNDICATE

STATUTE 81 :

- (1) The Syndicate shall ordinarily meet once every month and at such other times when convened by the Vice-Chancellor or in his absence by the Rector, if any.
- (2) The Vice-Chancellor or in his absence the Rector, or in the absence of both, the senior Dean who is a member of the Syndicate, shall preside at a meeting of the Syndicate.

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STATUTE 82 :

Six members of the Syndicate shall form a quorum for a meeting of the Syndicate and all questions shall be decided by a majority of votes of the members present and voting. In the case of equality of votes, the Chairman shall have a casting vote.

STATUTE 83 :

The seat of a person on the Syndicate shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

STATUTE 84 :

Every Authority of the University, except the Senate, shall report on any subject that may be referred to it by the Syndicate.

STATUTE 85 :

Any authority, or any member of the Senate, may make recommendations to the syndicate and may propose any Statute or Ordinance.

STATUTE 86 :

The Syndicate may, in addition to the Committees appointed under Ordinances, appoint any Boards or Committees to carry out administrative duties within the scope of its powers.

STATUTE 87 : Deleted.

STATUTE 88 : Deleted.

(c) PREPARATION OF THE ANNUAL BUDGET

STATUTE 89 :

The Syndicate shall prepare the financial estimates for the ensuing year, at least eight weeks before the date fixed for the annual meeting of the Senate and shall send a copy of the financial estimates prepared by the Syndicate to all the members of the Senate, so as to reach them at least six weeks before the annual meeting of the Senate every year and the consideration of the budget shall be an item of the agenda of the annual meeting of the Senate.

(d) PREPARATION OF THE ANNUAL REPORT

STATUTE 90 :

The Syndicate shall take steps to have the Annual Report of the University prepared under its direction for submission to the Senate at least six weeks before the date fixed for the Annual meeting of the Senate.

CHAPTER III

THE ACADEMIC COUNCIL

(a) CONSTITUTION

(Under Section 21 of the Act)

Elections to the Academic Council

STATUTE 91 :

For the purpose of election of one member other than the Dean, by each Faculty from amongst its members as required by Section 21(1)(iv) of the Act, the Registrar shall maintain electoral rolls, of

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members of respective Faculties, and the election shall be held at a meeting of the Faculty, in accordance with the prescribed rules;

STATUTE 92 :

For the purpose of nomination of two members by the Syndicate from amongst its members, as required under Section 21(1)(v) of the Act, the Registrar shall inform the members of the Syndicate at least 10 days in advance of the date of the meeting of the Syndicate to the effect that the said nomination is due and it will be an item of the agenda of the Meeting.

(b) PROCEDURE AT THE MEETING OF THE ACADEMIC COUNCIL

STATUTE 93 :

The Academic Council will meet ordinarily once in four months and at other times when convened by the Vice-Chancellor or in his absence, by the Rector, if any, or in the absence of both, by the senior most Dean. The Vice-Chancellor or, in his absence the Rector, or, in the absence of both, the senior most Dean shall preside at the meeting of the Academic Council.

STATUTE 94 :

Eight members shall constitute a quorum for a meeting of the Academic Council and all questions shall be decided by a majority of votes of the members present and voting. In the case of equality of votes, the Chairman shall have a casting vote.

STATUTE 94-A :

The Seat of a person on Academic Council shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

CHAPTER IV

THE FACULTIES

(a) CONSTITUTION

(Under Section 23 of the Act)

Assignment of Faculties

STATUTE 95 :

The Registrar shall, as soon as the result of elections to the Senate are published, ask each member of the Senate, to give in writing, the Faculty to which the member wishes to be assigned, in accordance with the provisions of Section 23(2) and (3) of the Act.

STATUTE 95-A :

In addition to the faculties mentioned in Section 23(i), the following faculties shall also be included in the name of ;

- (I) Home science
- (II) Homoeopathy & Alternative system of Medicine
- (III) Architecture
- (IV) Faculty of Business Management

STATUTE 96 :

For the purpose of election of one member by each Board of Studies from amongst its members as required under Section 23 (2)(iii) of

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the Act, to the Faculties concerned, the Registrar shall maintain a roll of the members of each Board of studies and the election shall be held at a meeting of the Board concerned.

STATUTE 96 - A :

Each Faculty shall meet ordinarily once every term and at such other times when convened by the Dean of the Faculty.

STATUTE 96 - B :

One third of the total number of members shall form a quorum for the meeting of the Faculty. The Dean or in his absence a member elected at the meeting shall preside at the meeting.

STATUTE 96 - C :

The seat of a person on a Faculty shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

(b) SUBJECTS UNDER THE FACULTIES

STATUTE 97 :

The subjects comprised in each of the Faculties shall be as under :

(1) FACULTY OF ARTS :

1. Gujarati
2. Marathi
3. Hindi
4. Urdu
5. Sindhi
6. Bengali
7. English
8. French
9. German
10. Sanskrit
11. Pali
12. Prakrit (Ardhamagadhi)
13. Persian
14. Avesta Pahlavi
15. Arabic
16. Tamil
17. Russian
18. History
19. Archaeology- Epigraphy
20. Logic
21. Philosophy
22. Mathematics
23. Statistics
24. Political Science
25. Economics
26. Sociology
27. Psychology
28. Ancient Indian or Eastern Culture
29. Home Science

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30. Geography
31. Co-operation
32. General Education
33. Labour Welfare
34. Library and Information Science
35. Journalism
36. Fine Arts
37. Town Planning and Architecture
38. Anthropology
39. Civics
40. Defence Studies
41. Journalism & Mass Communication
42. Salesmanship & Marketing
43. Public Relations
44. Photography
45. Export & Import Trade Management
46. Office Management & Book Keeping
47. Labour Welfare & Industrial Relations
48. Tourism & Travel Management
49. Rural Development
50. Corporate Secretaryship
51. Master of Social Work
52. Performing Arts
53. Applied Arts.
54. Gandhian Studies.
55. B.S.W.
56. Research Methodology
57. Family Welfare
58. Child Welfare
68. Vallabha Vedant & Vaishnavism

(2) FACULTY OF EDUCATION :

1. Education
2. Psychology
3. Physical Education.

(3) FACULTY OF SCIENCE :

1. Physics
2. Chemistry
3. Botany
4. Zoology
5. Microbiology
6. Geology
7. Mathematics
8. Statistics
9. General Education
10. Geography
11. English
12. Bio-Chemistry
13. Computer Science

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14. Electronics
15. Wildlife Science.
16. Instrumentation (Vocational).
17. Industrial Microbiology
18. Biotechnology
19. Immunology
20. Genetics
21. Industrial Chemistry
22. Bio informatics

(4) FACULTY OF TECHNOLOGY INCLUDING ENGINEERING

1. Civil Engineering
2. Mechanical Engineering
3. Electrical Engineering
4. Public Health Engineering
5. Telecommunication Engineering
6. Town planning and Architecture
7. Structural Engineering
8. Production Engineering
9. Automobile Engineering
10. Textile Engineering
11. Chemical Engineering
12. English
13. Physics
14. Chemistry
15. Mathematics
16. Geology
17. Economics
18. Aeronautical Engineering
19. Industrial Engineering
20. Power Electronics.
21. Information Technology
22. Electronics & Communication Engineering
23. Computer Engineering
24. Biomedical & Instrumentation Engineering
25. Mechatronics.
26. Instrumentation & Control Engineering
27. Industrial Electronics Engineering
28. Environmental Engineering
29. Bio-Chemistry
30. Architecture.
31. Chemical Engineering

(5) Deleted.

(6) FACULTY OF LAW :

1. Jurisprudence
2. International Law (Private & Public)
3. Constitutional Law
4. Law of Crimes
5. Law of Obligations

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6. Procedural Laws
7. Law of Property and Personal Laws
8. Taxation Laws
9. Legal English.
10. Human Rights Laws, International Humanitarian Laws and Refugee Laws.

(7) FACULTY OF MEDICINE :

1. Anatomy
2. Physiology
3. Bio-Chemistry
4. Pathology
5. Microbiology & Immunology
6. Pharmacology & Pharmaco Therapeutics
7. Pharmacy
8. Community Medicine
9. Forensic Medicine
10. Medicine
11. Surgery
12. Obstetrics and Gynaecology
13. Anaesthesiology
14. Ophthalmology
15. Paediatrics
16. Radiology
17. Orthopaedics
18. Otorino Laryngology
19. Dermatology & Veneriology
20. Dentistry
21. Tuberculosis & Chest Diseases
22. Psychiatry
23. Cardiology
24. Cardiothoracic Surgery
25. Genito-Urinary Surgery
26. Infectious Diseases
27. Neurology
28. Neuro-Surgery
29. Paediatric Surgery
30. E.N.T.
31. Dental Meterice Science
32. Skin Veneriology Dermatology
33. Radio-therapy
34. Plastic Surgery.
35. Physiotherapy

(8) FACULTY OF COMMERCE :

1. Economics
2. English
3. Business Administration
4. Statistics
5. Commerce

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6. Mercantile Law
7. General Education
8. Accounting including Auditing
9. Banking
10. Transport
11. Economics of Cotton
12. Geography
13. Politics
14. Mathematics
15. Co-operation
16. Labour Welfare
17. Business Management
18. Computer Science
19. Insurance.

(9) FACULTY OF RURAL STUDIES :

1. English
2. Hindi
3. Gujarati
4. History
5. Economics
6. Political Science
7. Co-operation
8. Social Studies
9. Gandhian Ideology
10. Rural Education and Psychology
11. Agriculture-Agro-Engineering, Agro-Chemistry, Farm Management
12. Animal Husbandary - Dairy Development
13. Botany-Forestry-Horticulture
14. Health education-Food and Nutrition
15. Rural Development.

(10) FACULTY OF HOME SCIENCE :

1. English
2. Hindi
3. Biology
4. Chemistry
5. Physics
6. Microbiology
7. Bio-Chemistry
8. Physiology
9. Anatomy
10. Home Nursing
11. Ecology
12. Sociology
13. Psychology
14. Economics
15. Food and Nutrition
16. Home Management

17. Child Development
18. Clothing & Textiles
19. Home Science Education & Extension.

(11) FACULTY OF HOMOEOPATHY

1. Anatomy
2. Physiology and Biochemistry
3. Homoeopathy Pharmacy
4. Organ and Homoeopathic Philosophy
5. Homoeopathic materia-medica
6. Pathology, Bacteriology and parasitology
7. Forensic Medicine and Toxicology
8. Social and preventive medicine including Health Education and Family planning
9. Surgery including E.N.T. Eye, dental orthopedic and Homoeopathic Therapeutics
10. Obstetrics Gynecology and Homoeopathic Therapeutics
11. Practice of Medicine and Homoeopathic Therapeutics
12. Repertory.

(12) FACULTY OF ARCHITECTURE

- | 1st stage | 2nd stage |
|------------------------------------|--|
| *Humanities & Arts | *Urban Design |
| *Building Materials & Construction | *Housing |
| *Structures | *Town Planning |
| *Studio | *Land scraping |
| *Basics of Design | *Project Management |
| *Media & Material Explosion | *Energy conscious
Architecture |
| *Senses & Sensibilities | *Sustainable Habitat &
Architecture |
| *Presentation Technique | *Research |
| *Environment Sciences & Services | |
| *Surveying & Leveling | |
| *History of Architecture | |
| *Estimation & Valuation | |
| *Professional Practice | |

(13) FACULTY OF BUSINESS MANAGEMENT

1. Managerial Economics
2. Managerial Accountancy
3. Principles of Management & Organization of Behavior
4. Legal Aspect of Business & Case Study
5. Quantitative Techniques
6. Computer
7. Management Control System
8. Financial Decision Analysis
9. Corporate Tax Planning
10. Security Analysis & Portfolio Management
11. International Financial Management
12. Marketing Management

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13. Financial Management
14. Production Management
15. Secretarial Practice
16. Banking Co-operation
17. Compulsory English
18. Project Management
19. Entrepreneur Development

STATUTE 98 :

For the purpose of Section 26(2) of the Act, "special subjects taught at degree level" shall mean subjects taught at the final year of the first degree and at the Post-graduate degree and the heads (provided they have Professors' qualifications) of these subjects will be members of the Respective Boards of Studies, save in the case of Faculty of Technology including Engineering special subject taught at degree level shall mean subject taught at the pre-final and final year of the first degree and at the post-graduate degree. Such subjects shall be as under :

FACULTY OF ARTS :

1. Gujarati
2. English
3. Hindi
4. Marathi
5. Sindhi
6. Urdu
7. Bengali
8. Sanskrit
9. Pali
10. Prakrit (Ardhamagadhi)
11. Arabic
12. Persian
13. French
14. German
15. Avesta-Pahlavi
16. Tamil
17. Russian
18. History
19. Archaeology
20. Politics
21. Economics
22. Sociology
23. Philosophy
24. Psychology
25. Indian Culture-Ancient Mediaeval and Modern
26. Mathematics
27. Geography
28. Statistics
29. Home Science
30. Co-operation

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31. Library & Information Science
32. Labour Welfare
33. Defence Studies
34. Journalism and Mass Communication
35. Social work
36. Performing Arts
37. Applied Arts
38. Gandhian Studies.

FACULTY OF EDUCATION :

1. Psychology
2. Education
3. Physical Education
4. Practice in Education.
5. Psychology of Physical Education

FACULTY OF SCIENCE :

1. Physics
2. Chemistry
3. Botany
4. Zoology
5. Microbiology
6. Geology
7. Geography
8. Mathematics
9. Statistics
10. English
11. Bio-Chemistry
12. Computer Science
13. Electronics
14. Wildlife Science.
15. Instrumentation (Vocational).
16. Industrial Microbiology
17. Biotechnology
18. Industrial Chemistry
19. Bio Informatics
20. Electronics, Computer and Instrumentation

FACULTY OF TECHNOLOGY INCLUDING ENGINEERING:

(i) Civil Engineering consisting of :

1. Water Resources engineering including hydrology, Irrigation Flood Control, Drainage fluid mechanics, Hydraulic Structures and Geology.
2. Construction including engineering-materials, Civil engineering, Drawing & Design Planning & Architecture and town Planning.
3. Environmental engineering including - Impact Analysis & Transportation.
4. Civil engineering Projects and management including surveying and Projects and management including surveying and Professional Practice.

(ii) Mechanical engineering consisting of :

1. Heat engines and Applied Thermodynamics
2. Drawing Dynamics & Machine Design
3. Fluid Mechanics and Heat Transfer
4. Metallurgy Material Science & Operation Research

(iii) Electrical engineering consisting of :

1. Electrical Design and Projects
2. Electrical Power including Electrical Technology
3. Electrical Instrument and Measurements
4. Applied Electronics
5. Electrical Power system and mechanics

(iv) Structural engineering consisting of :

1. Materials and structures, strength of Materials and Soil Mechanics.
2. Structural Analysis
3. Design of Structures
4. Concrete Technology and Prestressed concrete structures

(v) Production engineering consisting of :

1. Manufacturing Process, Mechanical Technology Metrology
2. Machine Tools & Tool Engineering
3. Production, Planning & Control
4. Production Management Techniques

(vi) Industrial engineering consisting of :

1. Industrial engineering, Planning & control
2. Industrial organization and Management
3. Methods, evaluation and Facilities Planning
4. Organization dynamics

(vii) Power Electronic Consisting of :

1. Instrumentation
2. Electronics Design
3. Microprocessors
4. Automation and Control
5. Industrial Drivers & Control
6. Advanced power Electronics
7. Digital Signal Processing
8. Modern Power System Protection
9. Project

(viii) Computer Engineering Consisting of

1. Artificial Intelligence & Expert Systems
2. Relational Data Base Management System
3. Advanced Computer Architecture
4. Software Engineering & Application Development
5. Simulation & Modeling
6. Internet Technology
7. Distributed Operational System
8. Project work

(ix) Information Technology Consisting of :

1. Client Server development
2. Artificial Intelligence and Expert System

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3. Internet Technology & web Development Tools
4. Computer Peripherals
5. Compiler Design
6. Paraller Processing
7. Distributed Operating System
8. Simulation & Modelling
9. ERP & Data Ware House
10. Data Security
11. Advanced Computer Networking
12. Project work

(x) Electronics & Communication Engineering Consisting of :

1. Power Electronics
2. Data Communication & Networking Technology
3. Microwave Engineering
4. Electronics Filters
5. Digital Computer Organization
6. Instrumentation
7. Object Oriented Programming
8. Project
9. Microcontrollers & Applications

(xi) Biomedical & Instrumentation Engineering Consisting of

1. Linear Control Theory & Control System Compound
2. Integrated Circuits & Applications
3. Analytical and Optical Diagnostics Techniques
4. Medical Diagnostic Techniques & Equipments
5. Electronics Circuit Design
6. Microprocessor Architecture & Interfacing
7. Analog & Digital Communication
8. Industrial Instrumentation & Measurement Tech
9. Bio-Materials & Bio-Mechanics
10. Medical Therapeutic Techniques & Equipments
11. Project

(xii) Chemical Engineering

(xiii) Instrumentation & Control Engineering

(xivc) Mechatronics Engineering

(xvc) Biotechnology

(xvi) Architecture

FACULTY OF LAW :

1. Jurisprudence
2. International Law (Private and Public)
3. Constitutional Law
4. Law of Crimes
5. Law of Obligation
6. Procedural Laws
7. Law of Property and Personal Laws
8. Taxation Laws
9. Legal English

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10. Human Rights Laws, International Humanitarian Laws
and Refugee Laws

FACULTY OF MEDICINE :

1. Anatomy
2. Physiology
3. Pathology
4. Pharmacology & Pharmaco therapeutics
5. Social and Preventive Medicine
6. Forensic Medicine
7. Medicine
8. Surgery
9. Obstetrics and Gynecology
10. Anesthesiology
11. Ophthalmology
12. Pediatrics
13. Radiology
14. Orthopedics
15. Microbiology
16. Bio-Chemistry
17. E.N.T.
18. Dentistry.
19. Physiotherapy

FACULTY OF COMMERCE :

1. Accounting including Auditing
2. Banking
3. Transport
4. Economics of Cotton
5. Statistics
6. Economics
7. Mercantile Law
8. Business Administration
9. Actuarial Science
10. Modern Finance
11. Co-operation
12. Insurance

FACULTY OF RURAL STUDIES

1. Rural Agriculture
2. Rural Reconstruction
3. Rural Education
4. Rural Development

FACULTY OF HOME SCIENCE

1. Food & Nutrition
2. Home Management
3. Child Development
4. Clothing & Textiles

FACULTY OF HOMOEOPATHY

1. Physiology and biochemistry

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2. Social and preventive medicine including health education and family planning
3. Obstetrics, gynecology and homoeopathic therapeutics
4. Homoeopathic materia-medica

FACULTY OF ARCHITECTURE

1. Humanities & Arts
2. Building Sciences
3. Design
4. Representation
5. Social Obligation

FACULTY OF BUSINESS MANAGEMENT

- (1) Finance
- (2) Marketing Management
- (3) Information Technology
- (4) Human Resource Management

CHAPTER V

BOARDS OF STUDIES CONSTITUTION

(Under Section 15 and 26(1) of the Act)

STATUTE 99 :

The following Boards of Studies may be constituted under the provisions of Section 26(1) for the subject of group or subjects specified below :

(1) UNDER THE FACULTY OF ARTS :

1. Gujarati
2. Hindi
3. Modern Indian Languages other than Gujarati and Hindi
4. Modern European Languages other than English
5. Sanskrit, Prakrit and Pali
6. Persian, Arabic and Urdu
7. History, Archaeology, Epigraphy and Numismatics
8. Political Science
9. Sociology and Anthropology
10. Philosophy including Logic
11. Indian Culture-Ancient, Mediaeval and Modern
12. Fine Arts*
13. Defence Studies
14. Journalism and Mass Communication
15. Library and Information Science
16. Social works
17. Performing Arts
18. Applied Arts
19. Gandhian Studies

* As there are no degree courses for Fine Arts, the courses shall be prescribed by a Committee appointed by Vice-Chancellor.

(2) FACULTY OF EDUCATION :

- (i) Education
- (ii) Practice in Education
- (iii) Psychology of Physical Education

(3) FACULTY OF SCIENCE :

1. Microbiology (Including Industrial Microbiology)
2. Bio-Chemistry
3. Instrumentation (Vocational)

(4) FACULTY OF TECHNOLOGY INCLUDING ENGINEERING :

(i) Civil engineering consisting of :

1. Water Resources engineering including Hydrology, Irrigation flood control, Drainage fluid mechanics, Hydrolic, Structures and Geology.
2. Construction including engineering-materials, Civil engineering, Drawing & Design, Planning & Architecture and town Planning.
3. Environmental engineering including Impact Analysis and Transportation.
4. Civil engineering projects and management including surveying and Professional Practice.

(ii) Mechanical engineering consisting of :

1. Heat engines and Applied Thermodynamics
2. Drawing Dynamics & Machine Design
3. Fluid Mechanics and Heat Transfer
4. Metallurgy Material Science & Operation Research
5. Mechatronics

(iii) Electrical engineering consisting of :

1. Electrical Design and Projects
2. Electrical Power including Electrical Technology
3. Electrical Instruments and Measurements
4. Applied Electronics
5. Electrical Power system and mechanics

(iv) Structural engineering consisting of :

1. Materials and structures, strength of Materials and soil Mechanics.
2. Structural Analysis
3. Designs of Structures
4. Concrete Technology and Prestressed concrete structures

(v) Production engineering consisting of :

1. Manufacturing Process, Mechanical Technology, Metrology
2. Machine Tools & Tool Engineering
3. Production, Planning & Control
4. Production Management Techniques

(vi) Industrial engineering consisting of :

1. Industrial Engineering, Planning and Control
2. Industrial Organization and Management
3. Methods Evaluation and Facilities Planning
4. Organizational dynamics

(vii) Power electronic consisting of :

1. Electronic Instrumentation and Control
2. Electronics, Communication
3. Microprocessors and Computers

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- 4. Thyristor circuits & Drive
- (viii) Computer Engineering
- (ix) Chemical Engineering
- (x) Instrumentation & Control Engg.
- (xi) Biotechnology
- (xii) Architecture
- (xiii) Electronics & Communication
- (xiv) Bio-Medical and Instrumentation Engineering

(5) Deleted

(6) FACULTY OF LAW : (4 BOARDS)

1. Jurisprudence, International Law (Private and Public), Legal History, Constitutional Law, Comparative Law, Legal English & Mercantile Law.
2. Crimes, Law of Obligation (Torts, Contracts and Labour Law), Procedural Laws.
3. Law of Property, Equity Trust & Personal Laws, Taxation Laws.
4. Human Rights Laws, International Humanitarian Laws and Refugee Laws.

(7) FACULTY OF MEDICINE : (5 BOARDS)

1. Anatomy; Physiology and Bio-Chemistry;
2. Pathology; Pharmacology & Pharmaco-therapeutics; Community Medicine; Forensic Medicine; Microbiology.
3. Medicine; Surgery & Gynecology;
4. Anesthesiology; Ophthalmology; Pediatrics; Radiology; orthopedics;
5. Dentistry.

(8) FACULTY OF COMMERCE : (4 BOARDS)

1. Commerce including Business Administration, Mercantile Law, Insurance.
2. Accountancy including Costing.
3. Banking, Transport, Cotton and Public Finance.
4. Business Management.
5. Computer Science

(9) FACULTY OF RURAL STUDIES :

Rural studies including Rural Agricultural,
Rural Reconstruction,
Rural Education and Rural Development.

(10) FACULTIES OF ARTS AND EDUCATION :

Psychology.

(11) FACULTIES OF ARTS AND COMMERCE :

Geography,
Co-operation,
Labour Welfare.

(12) FACULTIES OF ARTS, SCIENCE AND COMMERCE :

Statistics,
Geography,
General Education.

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(13) FACULTIES OF ARTS, SCIENCE, COMMERCE AND TECHNOLOGY INCLUDING ENGINEERING :

English.

(14) FACULTIES OF ARTS, COMMERCE AND TECHNOLOGY INCLUDING ENGINEERING :

Economics.

(15) FACULTIES OF ARTS, SCIENCE, COMMERCE AND TECHNOLOGY INCLUDING ENGINEERING :

Mathematics.

(16) FACULTIES OF SCIENCE AND TECHNOLOGY INCLUDING ENGINEERING

Geology.

(17) FACULTY OF SCIENCE : (2 BOARDS)

1. Botany
2. Zoology
3. Biotechnology
4. Bio Informatics
5. Industrial Chemistry

(18) FACULTIES OF SCIENCE AND TECHNOLOGY INCLUDING ENGINEERING: (2 BOARDS)

1. Physics
2. Chemistry.

(19) FACULTIES OF HOME SCIENCE & ARTS :

1. Home Science General
2. Food & Nutrition
3. Home Management.

(20) FACULTY OF HOMOEOPATHY (4-BOARDS)

1. Physiology and Biochemistry
 - (1) Anatomy
 - (2) Homoeopathic Pharmacy
2. Preventive and social medicine including health education and family planning
 - (i) Pathology, Bacteriology & Parasitology.
 - (ii) Forensic Medicine and Toxicology
3. Obstetrics, gynecology and homoeopathic therapeutics
 - (i) Surgery including Ent, eye, dental, orthopedic and homoeopathic therapeutics
 - (ii) Organ and Homoeopathic Philosophy
4. Homoeopathic materia-medica.
 - (i) Practice of Medicine and Homoeopathic Therapeutics.
 - (ii) Repertory.

(21) FACULTY OF ARCHITECTURE

1. Building Science & Social Obligation
2. Humanities & the Arts, Design & Representation

(22) FACULTY OF BUSINESS MANAGEMENT

1. Finance
2. Marketing Management
3. Information Technology(system)

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4. Human Resource Management

STATUTE 100 :

The persons to be co-opted by a particular Board of Studies under Section 26(2)(iii) of the Act, shall be co-opted at a meeting of that particular Board of Studies.

STATUTE 101 :

- (1) Each Board shall elect its own Chairman as required under Section 26(4) of the Act, at a meeting called for the purpose.
- (2) Such meeting of Board shall be convened by the Chairman or in his absence by the Registrar. However, the Chairman shall convene a meeting of the Board on the requisition of three members of the Board.
- (3) Not less than one-third of the members or two members, whichever number is greater, shall constitute a quorum of the meeting of the Board. If there is no quorum at the commencement of the meeting even at the expiry of a quarter of an hour, the meeting shall forthwith be adjourned to such a date as the Chairman may appoint.
- (4) All questions shall be decided by a majority of votes of the members present and voting. In case of equality of votes, the Chairman shall have a casting vote.
- (5) Any item of business before a Board may at the discretion of the Chairman, be disposed of by correspondence, if no member of the Board objects to such a course.

STATUTE 102 :

The Office of a member of a Board shall be vacated by death, resignation or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected or appointed as a member of the Board. The Office of a non-Ex-officio member shall be vacated by his being absent for four consecutive meetings, provided however, that if he attends the place where the meeting of the Board of Studies is notified to be held at the time and on the date specified in the notice and has his presence recorded by a member of the University Staff, his presence under these conditions will be regarded as equivalent to attendance at the meeting for the purpose of this Statute, even though no meeting of the Board is actually held for want of quorum or for any other reason.

STATUTE 103 :

Changes, if any, made in the Courses of Studies for a particular subject shall come into force not earlier than the next academic year.

STATUTE 103- A :

- (1) The Board shall approve every year, with such modifications as it may deem necessary, the subject wise lists of teachers working in the affiliated Colleges or recognised Institutions and possessing necessary minimum qualifications for being a paper setter and/or examiner at different University

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Examinations. Lists will be prepared by the University office and placed before the Board concerned at its meeting before the end of the first term every year.

- (2) The Board shall also consider the applications for examiner ship received from external persons and prepare subject wise panels there from for each different subject.

CHAPTER VI

THE BOARD OF EXTRA-MURAL STUDIES

[Under Section 15 (vii) of the Act]

STATUTE 104 :

There shall be a Board of Extra-Mural Studies in the University. It shall consist of --

- (1) the Vice-Chancellor (Chairman),
- (2) the Pro-Vice-Chancellor, if any,
- (3) the Registrar,
- (4) five members appointed by the Syndicate not less than two of whom shall be members of the Academic Council.
- (5) four Principals, who are not Deans, appointed by the Syndicate.
- (6) four Teachers, who are not Deans, appointed by the Syndicate.

The nominated members of the Board shall hold office for three years.

STATUTE 104-A :

The Vice-Chancellor or in his absence, the Pro-Vice-Chancellor if any, or in the absence of both, the member elected by the meeting shall preside at the meeting.

STATUTE 104-B :

The Board shall ordinarily meet once every year and at such other times as may be convened by the Vice-Chancellor.

STATUTE 104-C :

Six members shall form quorum for a meeting of the Board and all questions shall be decided by a majority of votes of the members present and voting. In case of equality of votes the Chairman shall have a casting vote.

STATUTE 105 :

The seat of a person on the Board shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

STATUTE 106 :

The powers and functions of the Board shall be :

- (1) to plan and organise extension services (in colleges),
- (2) to undertake schemes of Social Education,
- (3) to arrange for popular lectures at the University or selected centres in the University Area,
- (4) to fix conditions for the admission of students and the payments of fees, if any,
- (5) to grant certificates to persons who have satisfactorily completed a course of lectures on some subject or subjects

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- approved by the Board, and have passed an examination in it, if any, held by the Board,
- (6) to arrange for the writing and publication of popular books on topics of general interest.

STATUTE 107 :

The Board shall have a committee called the Social Education Committee which shall consist of :

- (i) Five members of the Board to be appointed by the Board,
- (ii) Eight Students to be appointed by the Vice-Chancellor (by rotation from Colleges),
- (iii) Two Post-Graduate Students to be appointed by the Vice-Chancellor.
- (iv) Secretary, Saurashtra University Vidyarthi Madhyastha Mandal (Ex- Officio) or when such Mandal does not exist a representative from the students to be nominated by the Syndicate.

This Committee shall plan schemes for Social Education, removal of illiteracy etc. and will execute them as directed by the Board.

CHAPTER VII **THE BOARD FOR HOSTELS** **(Under Section 15 of the Act)** **CONSTITUTION**

STATUTE 108 :

There shall be Board for Hostels. It shall consist of :

- (1) the Vice-Chancellor (Chairman),
- (2) the Pro-Vice-Chancellor,
- (3) three Principals of affiliated colleges, appointed by the Syndicate,
- (4) three Rectors of Hostels of affiliated Colleges, other than the colleges whose Principals are appointed under (3) above, appointed by the Syndicate,
- (5) three Hostel Students to be appointed by the Vice-Chancellor.
- (6) four other members appointed by the Syndicate, one of whom shall be an Engineer and another a Doctor.
- (7) the Dean of the Students, if any, or Director of Hostels, if any. He will act as the Secretary to the Board.
- (8) Secretary, Saurashtra University Vidyarthi Madhyastha Mandal (Ex-Officio) or when such Mandal does not exist a representative from the students to be nominated by the Syndicate.

The term of the persons appointed by the Syndicate will be 3 years.
The term of the persons appointed by Vice-Chancellor will be one year.

STATUTE 109 :

The Board shall ordinarily meet at last once a year and at such other times as may be convened by the Vice-Chancellor or the Secretary of the Board.

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STATUTE 109-A :

Five members shall form a quorum for the meeting of the Board and all questions shall be decided by a majority of the members present and voting. In case of equality of votes, the Chairman shall have a casting vote.

STATUTE 109-B :

The seat of a person on the Board shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

STATUTE 110 :

The following shall be the functions of the Board for Hostels :

- (i) to recommend aims and objects for the hostel life (in the University Hostels).
- (ii) to recommend rules for hostel managements (in the University Hostels).
- (iii) to recommend programmes for self Government and self reliance in Hostels.
- (iv) to prepare blue prints for hostel buildings and their specifications etc.
- (v) to evaluate annually the working of Hostels and to report the same to the Syndicate.
- (vi) to frame programme of visits to the Hostels by Educationists, public workers, etc.
- (vii) to recommend necessary publication of Magazines etc., regarding hostel life.
- (viii) to plan and recommend schemes of guidance and counseling to the Hostel Students.
- (ix) to recommend measures to ensure proper health and hygiene of the Hostel students.
- (x) to recommend measures to ensure proper living and other conditions in approved lodgings and private boardings.

CHAPTER VIII **BOARD OF ACCOUNTS** **CONSTITUTION**

STATUTE 111 :

The Board of Accounts shall be an authority of the University (herein in this chapter referred to as "the Board").

STATUTE 112 :

The Board shall consist of three ordinary members of the University Senate not being members of the Syndicate. They shall be elected by the Senate. The Board shall elect its own Chairman.

STATUTE 113 :

The Board shall meet ordinarily once every six months and at other times when convened by the Chairman of the Board.

STATUTE 114 :

The Board shall conduct a test audit and make an annual report to the Senate on the accounts of the University and of the

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Endowments and Trust funds of the Financial year previous to the Financial year during which the test audit is carried out.

STATUTE 115 :

The Board shall make recommendations to advise the Syndicate or the Vice-Chancellor on all matters relating to the Finances and accounts of the University on which the Syndicate or the Vice-Chancellor seeks its advice.

STATUTE 116 :

The financial year of the University shall be from the 1st April to the 31st March.

STATUTE 117 :

- (1) The members of the Board shall hold office for the 3 years immediately following the date of their election or until the next election takes place.
- (2) They shall be eligible for re-election at the expiration of their term of office.
- (3) All vacancies on the Board occurring between two elections shall be filled up by the Syndicate.

CHAPTER IX

THE BOARD OF UNIVERSITY TEACHING

(Vide Section 42 of the Act)

CONSTITUTION

STATUTE 118 :

The Board of University Teaching shall consist of :

- (i) the Vice-Chancellor (who shall be the Ex-officio Chairman);
- (ii) the Pro-Vice-Chancellor if any;
- (iii) Deans of Faculties ;
- (iv) one member nominated by the Syndicate;
- (v) three Recognised Post-Graduate teachers, each belonging to a different Faculty, to be nominated by the Academic Council.
- (vi) Not more than three Heads of Departments from amongst themselves representing different faculties to be nominated by the Syndicate.

STATUTE 118-A :

The term of office of the members nominated under clauses (iv), (v) and (vi) of Statute 118 shall be three years.

STATUTE 118-B :

The Board shall meet not less than once every term and at such other times as may be determined by the Vice-Chancellor or, in his absence, by the Rector, if any.

STATUTE 118-C :

Five members shall constitute a quorum for the meeting of the Board and all questions shall be decided by a majority of votes of the members present and voting. In case of equality of votes, the Chairman shall have a casting vote.

STATUTES OF THE SAURASHTRA UNIVERSITY

STATUTE 119 :

Powers and Duties :

The Board of University Teaching shall have power to constitute Sub-Committees for dealing with different aspects of its work, like recognition of University Teachers, Co-ordination of University Teaching, training and instruction in various subjects.

STATUTE 120 :

The Sub-Committees shall have the power to consult persons who are not members of the Board.

STATUTE 121 :

Organisation of Post-Graduate Work :

All post-graduate instruction in the University Area shall be imparted by the University or on behalf of the University at such centres as may be fixed by the Syndicate.

STATUTE 122 : Deleted.

STATUTE 123 :

The Board of University Teaching may confine the enrolment of students in a particular subject to a particular centre.

STATUTE 124 :

The Syndicate shall, on the recommendation of the Board of University Teaching, lay down the minimum expenditure to be incurred annually by the affiliated college or the recognised or approved Institution which is created a centre for a particular subject, for the purchase of books, periodicals, equipments etc..

STATUTE 125 :

The Syndicate shall, on the recommendation of the Board of University Teaching, direct the affiliated college or the recognised or approved Institution which is fixed as a centre for a particular subject to make available for the University Teaching, lecture rooms, laboratories and other facilities and to maintain the same in proper order and to provide the necessary staff of laboratory assistants, storekeepers, field men and other ancillary staff.

STATUTE 126 :

The Syndicate shall, in consultation with the Academic Council and the Board of University Teaching, lay down the qualifications for recognised teachers who are to be engaged in Post-Graduate instruction and in conducting research, the periods of their work and the honoraria to be paid to them.

STATUTE 127-A :

The Syndicate shall lay down the rates of tuition and laboratory fees to be charged from students in Post-Graduate classes in different Faculties. All tuition and laboratory fees collected from Post-Graduate students at a centre will be credited by the centre to the account of the University.

STATUTE 127-B :

The Syndicate shall make rules for the payment of remuneration to the Post- Graduate Teachers.

STATUTES OF THE SAURASHTRA UNIVERSITY

STATUTE 127-C :

The Board of University Teaching shall subject to the approval of the Academic Council, make rules for the registration and attendance of students, fixing the number of lectures per paper to be delivered in a subject and for such other matter as may be considered necessary in the interest of the Post-Graduate teaching in the University Area.

STATUTE 128 :

The Syndicate may appoint a Committee to investigate whether a request of an affiliated college or a recognised Institution for establishing a centre for Post-Graduate Teaching should be granted or not.

STATUTE 128-A :

There shall be a Board of Planning and monitoring. It shall consist of :

1. The Vice-Chancellor-Chairman
2. The Pro-Vice-Chancellor
3. Four Outside experts to be nominated by the Vice-Chancellor
4. Deans of all faculties
5. Three nominees of the Vice-Chancellor from the University's own staff for their special interest in educational progress and development.
6. Finance Officer [Chief Account Officer]
7. Registrar - Secretary

The nominated members of the Board shall hold office for three years.

STATUTE 128-B :

The Vice-Chancellor or in his absence the Pro-Vice-Chancellor or in the absence of both, the member elected by the meeting shall preside at the meeting.

STATUTE 128-C :

The Board shall ordinarily meet once in a year and at such other times as may be convened by the Vice-Chancellor.

STATUTE 128-D :

Six members shall form quorum for a meeting of the Board and all questions shall be decided by a majority of votes of the members present and voting. In case of equality of votes the Chairman shall have a casting vote.

STATUTE 128-E :

The seat of a person on the Board shall be vacated by death, resignation, absence from two consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was nominated.

STATUTE 128-F :

The powers and functions of Board shall be :

- (i) to examine the question and suggest measures for raising the standard of education and research.

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- (ii) to strengthen interdisciplinary programmes and interdepartmental cooperation.
- (iii) to create links and develop specific scheme of inter University and University/industry/agriculture community interaction. To develop ideas and schemes on improving corporate life and cultural activities on the campus.
- (iv) to prepare university development plans both short term and long term
keeping in view the objectives of the University as laid down in the Act and with due regard to national policy.
- (v) to monitor regularly implementation of Schemes approved by U.G.C. and other agencies and suggest methods for proper implementation.
- (vi) to advise the Academic Council or Syndicate on any matter on which its advise is sought.

STATUTE 128-G :

All the recommendations of the Board shall be placed before the academic council and/or syndicate for consideration.

STATUTE - 128 H

The University may recommend an application of a college/ institution to start professional / technical under graduate and post graduate course to the state government in accordance with the provision of Saurashtra University act if permitted to start by AICTE / MCI / NCTE / CCH / BCI / PCI / NCI / DCI or such other statutory body, while applying for a such type of courses the college institution should given an under taking to the effect that it will run such type of under graduate and post-graduate courses on permanent and self finance basis in accordance with rules of university shall recommend the application of only such college / institution to state government where the college institution has given an undertaking requisite for the purpose.

THE OFFICERS OF THE UNIVERSITY

CHAPTER X

THE CHANCELLOR

(Vide Section 9 of the Act)

Appointment : Vide Section 9(1).

Powers : Vide sub-sections(2) and (3) of Section 9 (Head of the University, President of the Senate and Convocations).
Sub-Section (2)(a) and (b) of Section 10 (In connection with the appointment of the Vice-Chancellor).
Sub-sections (1), (2), (3) and (4) of Section 7 (Right to cause an Inspection or inquiry to be made in connection with all University institutions, colleges).
Sub-section (6)(b) of Section 10 (appointment of a Dean to carry on the duties of the Vice-Chancellor when on leave).
Section 16(1) Class I(A) (i)(Ex-Officio member of the Senate).

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Section 17(1) (fixing the date of the annual meeting).
Section 30(6)(7) (giving or withholding the assent to the Statute or refer back the Statutes).
Section 46 (conferring honorary Degrees, title etc.)
Section 47 (Removal from the membership of the University and withdrawal of the degree or Diploma).
Section 53 (Tribunal of Arbitration-appointment of umpire on the).
Section 59 (interpretation of any provision of the Act or Statute etc. or a dispute as to the constitution of a body or authority of the University).
Sub-Section (2) of Section 65 (giving sanction to the provisional Statutes and Election Rules-First Statutes etc.).
Section 66(1)(a) and (b) (Appointment of the Officers of the University and the teachers of the University before incorporation of the University).
Section 67(a) and (d) (Extraordinary powers of the Vice-Chancellor-Sanction to).

CHAPTER XI **THE VICE-CHANCELLOR** **APPOINTMENT OF THE VICE-CHANCELLOR** **[Vide Section 10(1), (2) & (3)]**

STATUTE 129 :

- (1) At least six months before the date of expiry of the term of the Vice-Chancellor, the Registrar shall call a joint meeting of the Syndicate and the Academic Council for the purpose of nominating a member on the Committee for recommending the panel of the names for the Vice-Chancellor as required under Section 10(2)(a)(i) of the Act.
- (2) The Registrar shall within about a fortnight from the date of the joint meeting referred to in (1) above convene a meeting of the Vice-Chancellors of the Universities established by law in the Gujarat State for nominating a person on the committee for recommending the panel as required under Section 10(2)(a)(i) of the Act.
- (3) The Registrar shall within ten days from the date of meeting referred to in (2) above, communicate to the Chancellor the names of the persons nominated at the meetings mentioned in (1) and (2) above and request him to nominate a third person on the Committee and to designate one of them as the Chairman, and to declare the Committee.
- (4) Within 15 days after the appointment of the Committee by the Chancellor as mentioned in (3) above, the Registrar, shall convene a meeting of the Committee at the place and time fixed in consultation with the Chairman of the Committee.
- (5) The Registrar shall record the proceedings of the meeting and shall submit to the State Government, the names of the

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persons recommended by the committee along with the particulars given below with the approval of the Chairman of the Committee, and the State Government shall announce the appointment of the Vice-Chancellor at least 2 months before the date of the expiry of the term of the Vice-Chancellor.

- (6) The particulars regarding the persons recommended by the Committee should contain the following :
- (i) The name with particulars of degrees, if any, and other academic distinctions
 - (ii) Place of residence ;
 - (iii) Birth date ;
 - (iv) Publications, if any;
 - (v) Administrative or teaching experience, if any;
 - (vi) Other particulars, if any, e.g. public service, membership of public institutions.

POWERS AND DUTIES OF THE VICE-CHANCELLOR shall be as prescribed under Section 11 of the Act

- 11.(1) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall, in the absence of the Chancellor, preside at meetings of the Senate and any convocation of the University. He shall be an ex-officio member and Chairman of the Syndicate, of the Academic Council and of the Committees constituted under section 48. He shall be entitled to be present with the right to speak, at any meeting of any other authority or body of the University, but shall not be entitled to vote thereat unless he is a member of that authority or body.
- (2) The Vice-Chancellor shall have power to convene meetings of the Senate, the Syndicate, the Academic Council and such other authorities of the University of which he is the chairman. He may delegate this power to any other officer of the University.
- (3) It shall be the duty of the Vice-Chancellor to ensure that this Act, the Statutes, Ordinances, Regulations and Rules are faithfully observed and he shall have all powers necessary for this purpose.
- (4)(a) In any emergency which, in the opinion of the Vice-Chancellor, requires that immediate action should be taken, he shall take such action as he deems necessary and shall at the earliest opportunity [thereafter furnish information regarding his action] to such officer, authority or body as would have in the ordinary course dealt with the matter..
- (b) When action taken by the Vice-Chancellor under this subsection affects any person in the service of the University such person shall be entitled to prefer an appeal through the said officer, authority or body to the Syndicate within one

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months from the date on which such action is communicated to him.

(5) The Vice-Chancellor shall give effect to the orders of the Syndicate regarding appointment, dismissal, suspension and punishment of the persons in the service of the University or teachers of the University or regarding the recognition or withdrawal of the recognition of any such teacher and shall exercise general control over the affairs of the University. He shall be responsible for the discipline of the University in accordance with this Act, the Statutes and Ordinances.

(5A)(a) Subject to the provisions contained in sub-section (4) and Notwithstanding anything contained in sub-section (5) where the Vice-Chancellor after making such inquiry as he deems fit is of opinion that the execution of any order or resolution of an authority specified in or declared under section 15, or the doing of anything which is about to be done or is being done by or on behalf of the University –

(i) is inconsistent with the provisions of this Act or of any statute, ordinance, rule or regulation, or

(ii) is not in the interest of the University, or

(iii) is likely to lead breach of peace, he may forward a copy of the order or resolution or, as the case may be, refer the doing of the thing, with a statement of reasons, to the authority which made the order or passed the resolution or proposes to do the thing for reconsideration by that authority as to whether the said order or resolution may not be rescinded, or revised or modified in the manner stated by him, or the doing of the thing be refrained from.

(b) Where the authority after reconsideration revises or modifies the order or the resolution in the manner stated by the Vice-Chancellor, then notwithstanding anything contained in clause (e) such revised or modified order or resolution shall revive from the date of such revision or modification.

(c) Where the authority revises or modifies the order or resolution in such manner as is inconsistent with the manner stated by the Vice-Chancellor, the Vice-Chancellor shall refer the matter to the State Government for its decision.

(d) The State Government may, on such reference, being made, revise or modify the order or resolution or direct that the order or resolution shall continue to be in force with or without modification permanently or for such period as it may specify :

Provided that the order or resolution shall not be revised or modified or continued by the State Government without giving the concerned authority a reasonable opportunity of showing the cause against the order.

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- (e) The order, resolution or, as the case may be, the doing of thing, shall remain In abeyance from the date of the action of the Vice-Chancellor of forwarding the copy of order or resolution or of making reference under clause (a) till the date of the order of the State Government under clause (d).
- (6) The Vice-Chancellor shall exercise such other powers as may be prescribed by the Statutes, Ordinances and Regulations.

STATUTE 130 : Deleted.

STATUTE 131 : Deleted.

STATUTE 131-A : Deleted.

STATUTE 131-B : Deleted.

CHAPTER XII **THE PRO-VICE-CHANCELLOR** **(Vide Section 12)**

- 12.(1) The Pro-Vice-Chancellor shall be appointed by the State Government from amongst three persons recommended by the Vice-Chancellor.
- (2) The Pro-Vice-Chancellor shall hold office for a term of three years and he shall be eligible for reappointment to that office for a further term of three years only : Provided that no person appointed as Pro-Vice-Chancellor shall continue to hold his office as such after he attains the age of 65 years.
- (3) The Pro-Vice-Chancellor shall be a whole time salaried officer and his emoluments and conditions of service shall be such as shall be determined by the State Government.
Provided that the emoluments and conditions of service of the holder of such office shall not during currency of the term of the holding of that office be varied to his disadvantage without his consent.
- (4) The Pro-Vice-Chancellor shall be the principal inspecting officer of the University and shall exercise such of the powers and perform such of the duties of the Vice-Chancellor as the Vice-Chancellor may either specially or generally confer or impose on him with the approval of the Syndicate.
- (5) The Pro-Vice-Chancellor shall, in the absence of the Vice-Chancellor, or in the event of his being unable to perform duties of his office exercise all the rights and powers and discharge all the functions and duties of the Vice- Chancellor.
- (6) The Pro-Vice-Chancellor shall preside –
 - (a) in the absence of the Chancellor and the Vice-Chancellor, at the meeting of the Senate, and
 - (b) in the absence of the Vice-Chancellor at the meetings of any other authority of the University or a committee thereof.

STATUTE 132 : Deleted.

STATUTE 132-A : Deleted.

STATUTE 132-b : Deleted.

STATUTE 133 to 134 : Deleted.

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STATUTE 135 : Deleted.

STATUTE 136 : Deleted.

STATUTE 137 : Deleted.

STATUTE 137-A : Deleted.

STATUTE 137-B : Deleted.

CHAPTER XIII **THE REGISTRAR** **(Vide Section 13)**

STATUTE 138 :

After the termination of the appointment of the First Registrar under Section 64 of the Act, all subsequent appointments shall be made by the Syndicate which shall also prescribe the qualifications thereof. In case of necessity, the Vice- Chancellor shall have power to provide for the performance of the duties of the Registrar.

STATUTE 139 :

The appointment of the Registrar shall ordinarily be on probation for a period of one year on the expiry of the said period the appointment shall be subject to the age limit of 62 years or as prescribed by the State Government from time to time, be made permanent if the Registrar has given satisfaction in his work, of which the Syndicate shall be the sole judge, provided however that it shall be competent for the Syndicate and the Registrar at any time during the period of probation or thereafter, by either party giving not less than six calendar months, notice in writing to the other or by mutual agreement to terminate the tenure of his office. This statute will come in force with effect from the date of assent given by the Chancellor.

STATUTE 140 :

The Registrar shall be the head of the University office and shall have, subject to the approval of the Vice-Chancellor, the power :

- (i) to fix and define the functions of the members of the staff in the University office from time to time, and
- (ii) to take appropriate action for the efficient working of the University office, subject to the approval of the Vice-Chancellor ;
- (iii) to supervise day to day work of the staff of the University Office and to enforce discipline in consonance with the conduct and discipline rules of the University.

STATUTE 141 :

The duties of the Registrar shall be as follows :

- (a) To be the custodian of the Common seal, buildings, gardens, records, library and such other property of the University as the Syndicate shall commit to his charge ;
- (b) To act as Secretary to the Senate, the Syndicate, the Academic Council, the Faculties, the Boards of Studies, the Board of University Teaching, the Committee of Selection for appointment of teachers of the University, the Committee for

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recognition of Teachers of the University, the committee for appointment of Examiners, and to such other Boards or Committees as may be appointed from time to time and to keep minutes thereof;

- (c) To conduct the official correspondence of the Syndicate and the Senate
- (d) To issue notices convening meeting of the University Authorities, Boards and Committee and to make all arrangements thereof;
- (e) To perform such other duties as may be, from time to time, prescribed by the Syndicate and generally to render such assistance as may be desired by the Vice-Chancellor in the performance of his official duties
- (f) To make arrangements under the direction of the Vice-Chancellor for the conduct of the University elections ;
- (g) To sign contracts, offers and agreements on behalf of the University under direction of the Syndicate;
- (h) To supervise in general the conduct of the examinations.

STATUTE 142 :

The pay scale of the registrar shall be decided by the Syndicate and approved by the State Government from time to time. He shall in addition be entitled to receive such allowances and at such rates as may be determined by the Syndicate with the approval of the State Government. He shall also be provided with a rent and tax free residence, water and telephone facilities. He shall also be entitled to the benefit of provident fund and gratuity according to the University rules and such other benefits and at such rates as are admissible to other full time employees of the University from time to time. However, if the pension scheme inclusive of death-cum retirement gratuity is opted he shall be entitled to the same according to the rules of State Government prevalent from time to time, in which case he shall not be entitled to contributory provident fund and gratuity according to the university rules. This Statute shall come into effect from 1-1-1973.

STATUTE 142-A :

The pay scale of the joint Registrar shall be as decided by the Syndicate and approved by the State Government from time to time. He shall be entitled to receive such allowances and at such rates as may be admissible to other whole time employees of the University from time to time. He will be entitled to free telephone facilities. He shall also be entitled to the benefit of Provident Fund and gratuity according to the University rules and such other benefits and at such rates as are admissible to other full time employees of the University from time to time. However, if the pension scheme inclusive of the death cum retirement gratuity is opted he shall be entitled to the same according to the rules of the State Government prevalent from time to time, in which case he shall not be entitled to contributory provident fund and Gratuity

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according to University rules. This Statute shall come into effect from 1-1-1973. This statute shall remain in force till 30-6-1979.

STATUTE 143 :

- (1) The Registrar shall be entitled to such leave as may be admissible to other non-teaching employees of the University under the rules sanctioned from time to time by the Syndicate.
- (2) If any person in the University service is appointed as the Registrar, he shall be entitled to whatever leave of absence as became due to him at the time of such appointment.

CHAPTER XIV

THE CONTROLLER OF EXAMINATIONS

[Vide Section 14(1) and (2)]

STATUTE 144 :

The qualifications of the person to be appointed to the post of the Controller of Examinations shall be such as may be fixed by the Syndicate.

STATUTE 145 :

The Pay-Scale of the Controller of Examinations shall be as decided by the Syndicate and approved by the State Government from time to time and he shall in addition be entitled to receive such allowances and at such rates as may be admissible to the other whole time employees of the University from time to time. This Statute shall come into effect from 1-1-1973.

STATUTE 146 :

The Controller of Examinations shall in addition be provided with a residence for which he will be charged rent at the rate of 10 percent of his basic salary per month. He will be provided with free telephone facilities at his residence.

STATUTE 147 :

He shall be entitled to the benefit of Provident Fund and gratuity and other benefits at such rates as are admissible to other whole time employees of the University from time to time. However if the pension scheme inclusive of death cum retirement gratuity is opted he shall be entitled to the same according to the rules of the State Government prevalent from time to time in which case he shall not be entitled to contributory provident fund and gratuity according to University rules. This statute shall come into effect from 1-1-1973.

STATUTE 148 :

- (1) The Controller of Examinations shall be entitled to such leave as may be admissible to other non-teaching employees of the University under the rules sanctioned from time to time by the Syndicate
- (2) If any person in the University service is appointed as Controller of Examinations, he shall be entitled to whatever leave of absence as became due to him at the time of such appointment.

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STATUTE 149 :

The duties of the Controller of Examinations under the supervision of the Registrar will be as under :

- (i) The Controller of Examinations will be responsible for the preparation of the programmes and the conduct of University Examinations at different centres as may be fixed by the Syndicate and it shall be his duty to make arrangements connected with the printing of the question papers for the University Examinations.
- (ii) He shall also be in charge of preparation and publication of results of the University examinations.
- (iii) He shall undertake such projects regarding research and reforms in Examinations as may be approved by the Academic Council and Syndicate.
- (iv) He shall be the custodian of all the question papers, mark-sheets and all other confidential records connected with Examinations.
- (v) He shall arrange to prepare every year panels of teachers in the University area and of suitable teachers in other Universities in the State eligible for appointment as examiner in each subject at different University Examinations and shall place them for approval of the respective Boards of Studies, as contemplated in Statute 103-A.
- (vi) He shall carry out such duties regarding examinations as may be assigned to him by the Syndicate or the Vice-Chancellor or the Registrar.
- (vii) He shall also make all necessary arrangements regarding the convocation and the award of Degrees, Diplomas, medals and prizes etc..

GENERAL PROVISIONS

CHAPTER XV

ADMISSION TO THE UNIVERSITY

(Under Section 43 of the Act)

STATUTE 150 :

For admission to Pre-University class in the Faculties of Arts, Science, Commerce, or Rural Studies, or to the First Year Class of the Diploma Course in Pharmacy or Fine Arts a candidate shall have passed the Secondary School Certificate Examination of the Secondary School Certificate Examination Board of the Gujarat State or an examination considered equivalent thereto with subjects specified below :

Admission to the Pre-University Class Subjects passed at the S.S.C. Examination

(1) Faculty of Arts

- (i) English (Higher or Lower) and
- (ii) Any other six subjects.

(2) Faculty of Science

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- (i) Algebra-Geometry or Elementary Mathematics with 50% of marks in Elementary Mathematics or Elementary Mathematics with 60% of Marks in the aggregate.
 - (ii) Physics-Chemistry or Botany-Zoology or General Science or Physiology and Hygiene and
 - (iii) Any other five subjects.
- (3) Faculty of Commerce Any Seven subjects.
- (4) First Year Diploma
- (i) English (Higher or Lower) Class in Pharmacy.
 - (ii) General Science or Physics-Chemistry.
 - (iii) Elementary Mathematics or Algebra-Geometry and four other subjects.
- (5) Faculty of Rural Studies Any seven subjects and First Year Diploma Class in Fine Arts.

Note:

Provisions of this statute have been made in St.150-A.

STATUTE 150-A:

A candidate who has passed the Higher Secondary (12th Standard) School Certificate examination Conducted by the Gujarat Secondary Education Board or an Examination recognised equivalent thereto shall be considered eligible for admission to:

- (i) First Year Degrees course under the Faculty of Arts or Rural Studies or Faculty of Home Science." The amendment of this statute with regard to the admission requirement to faculty of Home Science shall come into force with effect from 10th June 1981".
 - (ii) First Year Degree course under the Faculty of Science if he has passed the examination with at least three of the following subjects.
 - (1) Mathematics
 - (2) Chemistry
 - (3) Physics
 - (4) Biology
- (A) First year B.Sc. (Group A)
If he/she passed the examination with
- (1) Mathematics
 - (2) Chemistry
 - (3) Physics
- (B) First year B.Sc. (Group B)
If he/ she passed the Examination with
- (1) Biology
 - (2) Chemistry
 - (3) Physics
- (c) First year B.Sc. (Group Computer Sc.)
If he/she has passed the Examination with at least three of the following subjects
- (1) Chemistry

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- (2) Physics
 - (3) Mathematics
 - (4) Biology
 - (5) Computer
- (iii) First Year Degree course under the Faculty of Commerce if he has passed the Examination with elements of accountancy or Business Mathematics & elements of accountancy or statistics or Banking or Economics or Subjects of Vocational Commerce Stream.
- (iii)(A) First year B.B.A. Degree Course under the faculty of Commerce if he has passed the Examination with the subjects of English and with at least 50% marks in aggregate at the first attempt. In case of second attempt of the change of stream or drop in examination candidate shall be eligible to get admission by deducting 5% marks from the aggregate marks secured by him /her although after deduction the candidate must possess minimum 50% aggregate marks.
- (iv) First Year Degree course in the Faculty of Technology including Engineering.
If he has passed the Examination with at least the following subjects:
- (1) English (Lower or Higher Level),
 - (2) Mathematics,
 - (3) Chemistry,
 - (4) Physics.
- First year Degree course in Faculty of Medicine including Pharmacy :
- if he has passed the examination with English, Physics, Chemistry & Biology subjects.
Provided always that such of the candidate as have not passed the Higher Secondary School Certificate Examination with English at the Higher Level shall be required to undergo a course in English at the First M.B.B.S. Class organised by the College so as to satisfy the requirements of the medical Council of India.

STATUTE 150 A (V)

- First Year Degree Course Under the Faculty of Science for B.Sc.
(IT) if he has passed the 12th Standard Examination with
- (1) Mathematics Or
 - (2) Business Mathematics Or
 - (3) Statistics Or
 - (4) Computer Or
 - (5) Physics

STATUTE 150 A (VI)

- First Year Degree Course under the Faculty of Science for B.C.A. if he has passed the 12th Standard Examination.

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Provided, where admission in any of the course or Faculty is governed by the central admission committee, the admission criteria shall be the same as it is fixed by the concerned admission committee for the respective academic year

STATUTE 150-B :

Notwithstanding anything contained in statute 150, a candidate who has passed the New S.S.C. Examination conducted by the S.S.C. Examination Board of the Gujarat State or an examination recognised as equivalent thereto, shall be eligible for admission to the Diploma course, if he has passed the examination with subjects, specified below :

Admission to	Subjects passed at the New S.S.C Examination
(i) Deleted	Deleted
(ii) First Year Diploma Class in fine Arts.	Any seven Subjects.

STATUTE 150-C :

Notwithstanding anything contained in Statute 150, a candidate who has passed the 12th Standard Examination conducted by the Higher Secondary Examination Board of the Gujarat State or an Examination as equivalent thereto shall be eligible for admission to the First Year Diploma Course in Pharmacy if he has passed the Examination with Physics Chemistry - Biology.

STATUTE 151 :

Statute 150 shall apply to the admission to the classes mentioned at (5) therein for the academic year commencing from the 15th June, 1968 and to the admission to the classes mentioned at (1) to (4) therein from the 15th June, 1974.

STATUTE 151-A :

Notwithstanding anything contained in Statute 150 and 151, who has passed the Secondary School Certificate Examination of the Secondary School Certificate Examination Board of the State of Gujarat or an examination considered to be equivalent thereto, by offering any seven subjects but excluding English, shall be eligible for admission to the Pre-University class in the Faculty of Arts with effect from the 15th June, 1971 and shall be required to offer a course comprising such subjects at each examination in that Faculty as may be prescribed from time to time by the competent authorities.

CHAPTER XVI **PRECEDENCE**

STATUTE 152 :

The order of precedence in the University shall be as follows, namely:

The Chancellor,
the Vice-Chancellor,
the Ex-Vice-Chancellors of the University residing in the State, in order of their first appointment,
the Rector, if any,
the Secretary, Education Department,

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the Director of Education,
the Director of Technical Education,
the Director of Health and Medical Services,
the Chairman of the S.S.C.E. Board,
the Deans of Faculties of Arts, Education, Science, Technology including Engineering, Law, Medicine, Commerce and Rural Studies,
Members of the Syndicate in order of their seniority,
the Registrar,
the nominated members and other ex-officio and ordinary members of the Senate according to the sequence of their original appointment and election according to alphabetical order of their surnames in case of those members who are appointed or elected on the same date.

CHAPTER XVII **CONFERMENT OF DEGREES**

STATUTE 153 :

Every person who passes an examination for a degree or diploma of the University shall be eligible, on payment of a prescribed fee, to be admitted to the respective degree or diploma in person or in absentia.

STATUTE 154 :

The Senate shall have the power to confer those degrees and award those diplomas for which qualifying examinations were held by the University at different time, upon persons who have passed those examinations and have been declared qualified to receive those degrees or diplomas. The Senate shall confer upon persons as aforesaid, such degrees and award such diplomas as are provided for in the Statutes, at a meeting or a convocation either in person or in absentia in such manner as may be decided by the Syndicate.

STATUTE 155 :

In case of persons recommended under provisions of Section 46 of the Act, the procedure, for conferment of such honorary degrees or awards at a meeting or a convocation shall be the same as followed in the case of those who become eligible under the provisions of Statute 153 for the award of degrees or diplomas as a result of their passing the respective examinations therefore.

STATUTE 156 :

The University shall award the degree of Bachelor of Arts (External) to such students as have passed the qualifying examination for the degree of Bachelor of Arts (External) having been exempted from attendance at courses of studies at the affiliated Colleges by regulations passed by the Academic Council in that behalf under Section 22(2)(xi) of the Act.

STATUTE 157 :

The meeting or the convocation for conferring degrees and diplomas shall be held ordinarily in the month of October on a date to be fixed by the Chancellor and on such other graduation day as may be fixed

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by the Chancellor or the Vice- Chancellor. At such meeting or convocation the Dean of each Faculty, or in his absence the Senior member of the Faculty shall request the Senate to pass a grace in the first instance and then shall present to the Chancellor or the Vice-Chancellor and the meeting or the Convocation the names of all or some of the persons who have sought admission to the respective degrees or diplomas in person. Such presentation shall take place in such order as may be fixed by the Vice-Chancellor.

STATUTE 157-A : Deleted.

STATUTE 158 :

The University shall grant the following degrees and diplomas to such persons as have undergone the prescribed courses at any college or colleges affiliated to or any Institution or Institutions recognised by or any approved institution or Department of the University and have passed the qualifying examination for the same in accordance with the Ordinance and Regulations
Provided further that in addition to below mentioned degree / diploma the University shall also award Diploma & Advanced Diploma as it is approved/selected by the U.G.C. under its career oriented programme scheme under concerned faculty

(1) Faculty of Arts :

1. Bachelor of Arts (Special) [B.A. SP.]
2. Bachelor of Arts (General) [B.A. GEN.]
3. Bachelor of Arts (Special)(External) [B.A. SP.(Ext.)]
4. Bachelor of Arts (General)(External) [B.A.GEN.(Ext.)]
5. Bachelor of Music
6. Master of Arts [M.A.]
7. Master of Arts (External)(M.A.)(Ext.)
8. B.Lib.Sc. (Bachelor of Library Science)
9. Master of Labour Welfare [M. L.W.]
10. Diploma in Music [DIP. F.A. (MUSIC)]
11. Diploma in Drama [DIP. F.A. DRAMA]
12. Diploma in Painting and Sculpture [DIP. F.A. (P.&S.)]
13. Diploma in Dancing [DIP. F.A. (DANCE)]
14. Diploma in Architecture [DIP. F.A. (ARCH.)]
15. Diploma in Journalism (DIP. J.)
16. Diploma in Physical Education (DIP. P.ED.)
17. Diploma in Co-operation
18. Senior Certificate in English
19. Junior Certificate in English
20. Master of Philosophy (M.Phil.)
21. Doctor of Letters (D.Litt.)
22. Doctor of Philosophy (PH.D.)
23. Junior Certificate in Sanskrit
24. Senior Certificate in Sanskrit
25. Post-Graduate Diploma in Quantitative Economics (DIP. QUAN. ECO.)

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26. Diploma in Research Methodology (D.R.M.)
27. Diploma in Tamil (Dip. Tamil)
28. Certificate in Tamil
29. Diploma in German (Dip. German)
30. Diploma in French (Dip. French)
31. Diploma in Russia (Dip. Russia)
32. Junior Certificate in German
33. Senior Certificate in German
34. Junior Certificate in French
35. Certificate Course in Journalism
36. Senior Certificate in French
37. Junior Certificate in Russian
38. Senior Certificate in Russian
39. Certificate in Research Methodology
40. Certificate in Photography
41. Diploma in Photography (Dip. Photography)
42. B.J.(Bachelor of Journalism)
43. Master of Social Work (M.S.W.)
44. Diploma in Public Relations (Dip. P. R.)
45. Diploma in Printing (Dip. Printing)
46. Master of Library and Information Science (M.L.I.Sc.)
47. Master of Journalism & Mass Communication (M.J.M.C.)
48. Bachelor of Fine Arts (B.F.A.)
49. Bachelor of Performing Arts (B.P.A.)
50. Bachelor of Applied Arts (B.A.A.)
51. Master of Fine Arts (M.F.A.)
52. Master of Performing Arts (M.P.A.)
53. Master of Applied Arts (M.A.A.)
54. Bachelor of Gandhian Studies (B.G.S.)
55. Master of Gandhian Studies (M.G.S.)
56. Post Graduate Diploma Course in Hindi Translation (P.G.D.H.T.)
57. Certificate course in Indian poetics (C.C.I.P.)
58. Certificate Course in Jain Culture Literature (C.C.J.L.)
59. Certificate Course in English (C.C.E.)
60. Diploma Course in Translation (D.C.T.)
61. Diploma Course in Charani Sahitya (D.C.C.S.)
62. Bachelor of Social Work (B.S.W.)
- 67 P.G. Diploma in Vallabha Vedant & Vaishnavism

(2) Faculty of Education :

1. Bachelor of Education (B.ED.)
2. Bachelor of Education (English) (B.Ed. Eng.)
3. Master of Education (M.ED.)
4. Doctor of Letters (D. LITT.)
5. Doctor of Philosophy (PH.D.)
6. Diploma in Education (DIP. ED.)
7. Master of Philosophy, Education (M. Phil., Ed.)
8. Bachelor of Physical Education
9. Master of Physical Education

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10. B.P.E. (BACHELOR OF PHYSICAL EDUCATION)

(3) Faculty of Science :

1. Bachelor of Science (Special) (B.Sc. Sp.)
2. Bachelor of Science (General) (B.Sc. Gen.)
3. Master of Science (M. Sc.)
4. Doctor of Science (D. Sc.)
5. Master of Philosophy (M. Phil.)
6. Doctor of Philosophy (PH. D.)
7. Diploma in Statistics (D. STAT.)
8. Diploma in Research Methodology (D.R.M.)
9. Post-Graduate Diploma in Applied Microbiology (P.G. Dipl. in App.Micro.)
10. Diploma in Fisheries (Dip. Fish.)
11. Post-Graduate Diploma in Water and Soil Analysis (D.W.S.A.)
12. Master of Computer Science and Application (M.C.A.)
13. Post-Graduate Diploma in Computer Science and Application (D.C.A.)
14. Bachelor in Computer Applications (B.C.A.)
15. Diploma in Medical Laboratory Technology (D.M.L.T.)
16. Bachelor in Information Technology and Computer Applications (B.I.T.& C.A.)
17. Post Graduate Diploma in Computer Application (P.G.D.C.A.)
18. Post Graduate Diploma in Advanced Computer Application (P.G.D.A.C.A.)
19. Post Graduate Diploma in Hardware Technology and Application (P.G.D.H.T.A..)
20. Master of Science Information Technology and Computer Application (M. Sc. I.T. & C.A..)
25. M.Sc. (E.C.I.) Integrated

(4) Faculty of Technology including Engineering :

1. Bachelor of Engineering (B.E.) (Civil, Mechanical, Electrical, Structural, Production, Power Electronics, Industrial, Chemical, Information Technology, Electronics & Communication, Instrumentation & Control, Computer, Bio Medical and Instrumentation, Mechatronics Bio-technology Engineering)
2. Master of Engineering (M.E.)
3. B. Arch (Bachelor of Architecture)
4. Ph.D.

(5) Deleted.

(6) Faculty of Law :

1. Bachelor of Laws (General) [LL.B. (General)]
2. Bachelor of Laws (Special) [LL.B. (Special)]
3. Master of Laws (LL.M.)
4. Doctor of Philosophy (Ph.D.)
5. Diploma in Taxation Laws and Practice (D.T.P.)
6. Diploma in Labour Laws and Practice (D.L.P.)
7. Diploma in Banking Co-Operation & Administrative Law (D.B.C.)

& A.L.)

8. Post Graduate Diploma in Human Rights Laws and International Humanitarian Laws (P.G.D.H.R.I.H.L.)
9. P.G. Diploma in Corporate Laws
10. P.G. Diploma in Banking Laws
11. P.G. Diploma in Export- Import (Exim) Laws
12. P.G. Diploma in Environmental Laws.

(7) Faculty of Medicine :

1. Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.)
2. Doctor of Medicine (M.D.)
3. Master of Surgery (M.S.)
4. Bachelor of Science (Medical) (B.Sc. (MED.))
5. Master of Science (Medical) (M.Sc. (MED.))
6. Bachelor of Pharmacy (B. PHARM.)
7. Master of Pharmacy (M. PHARM.)
8. Diploma in Ophthalmology (D.O.)
9. Diploma in Anaesthesia (D.A.)
10. Diploma in Gynaecology and Obstetrics (D.G.O.)
11. Diploma Oto-Rhinolaryngology (DLO)
12. Diploma in Child Health (D.C.H.)
13. Diploma in Medical Radio Diagnosis (D.M.R.D.)
14. Diploma in Public Health (D.P.H.)
15. Diploma in Venereology and Dermatology (D.V.D.)
15. Diploma Dermatology, Venereology and Leprosy (DDVL)
16. Diploma in Tuberculosis and Chest Diseases (D.T.C.D.)
17. Diploma in Pharmacy (DIP. PHARM)
18. Diploma in Clinical Pathology (D.C.P.)
19. Bachelor of Science (Nursing) (B.Sc., Nursing)
20. Bachelor of Dental Surgery (B.D.S.)
21. Diploma in Medical Laboratory Technology (D.M.L.T.)
22. Master of Chiology (M.Ch.) (Plastic Surgery)
23. Doctor of Philosophy (Ph.D.)
24. Master of Dental Surgery (M.D.S.)
25. M.D. (Dermatology, Venereology, Leprosy)
26. M.D. (Tuberculosis and Respiratory Medicine or Pulmonary Medicine)
27. M.S. (Otorhinolaryngology)
28. Bachelor of Physiotherapy

(8) Faculty of Commerce :

1. Bachelor of Commerce (B.Com.)
2. Bachelor of Business Administration (B.B.A.)
3. Master of Commerce (M.Com.)
4. Master of Commerce (M.Com., External)
5. Master of Business Administration (M.B.A.)
6. Master of Philosophy (M. Phil.)
7. Doctor of Philosophy (Ph. D.)
8. Diploma in Business Management (D.B.M.)
9. Diploma in Banking (D. Banking)

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10. Diploma in Industrial Management (D.I.M.)
11. Diploma in Co-Operation (Dip. Co-ope.)
12. Diploma in Financial Management (D.F.M.)
13. Diploma in Personnel Management (D.P.M.)
14. Diploma in Marketing Management (D.M.M.)
15. Diploma in Research Methodology (D.R.M.)
16. Diploma in Computer Science (Dip. Computer Sc.)
17. Diploma in Mathematical Economics (Dip. Math. Econ.)
18. Certificate in Co-operation
19. Certificate in Computer Science
20. Junior Certificate in Business Practice
21. Senior Certificate in Business Practice
22. Diploma in Foreign Trade
23. Diploma in Transport
24. Diploma in Insurance
25. Diploma in Entrepreneurship
26. Diploma in Travel and Tourism Management
27. Diploma in Taxation
28. Diploma in Public Sector Management
29. Diploma in Hotel Management
30. Master of Business Management
31. Master of International Business
32. Master of Accounting and Financial Control
33. Diploma in Corporate Secretary ship
35. Diploma in Information Technology and Management
36. Diploma in E-Commerce

(9) Faculty of Rural Studies :

1. Bachelor of Rural Studies (B.R.S.)
2. Master of rural Studies (M.R.S.)
3. Doctor of Philosophy (Ph.D.)

(10) Faculty of Home Science :

1. Bachelor of Home Science - B.Sc. (Home)
2. Master of Home Science - M.Sc. (Home)
3. Doctor of Philosophy (Ph.D.)

(11) Faculty of Homoeopathy

1. Bachelor of Homoeopathic Medicine & Surgery (B.H.M.S.)
2. Doctor of Medicine (M.D.)-Materia-Medica
3. Doctor of Medicine (M.D.)- Organon and Homoeopathy
4. Doctor of Medicine (M.D.)- Repertory.

(12) FACULTY OF ARCHITECTURE

Bachelor of Architecture

(13) FACULTY OF BUSINESS MANAGEMENT

1. Bachelor of Business Management (B.B.M.)
2. Bachelor of Business Administration (B.B.A.)
3. Master of Business Management (M.B.M.)
4. Doctor of Philosophy (Ph.D.)
5. Diploma in Management (D.B.M.)
6. Diploma in Financial Management (D.F.M.)

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7. Diploma in Personal Management (D.P.M.)
 8. Diploma in Marketing Management (D.M.M.)
 9. Diploma in Industrial Management (D.I.M.)
 10. Diploma in Hotel Management (D.H.M.)
 11. Master of Business Administration (M.B.A.)
 13. Post Graduate Diploma in Business Administration
 14. Bachelor of Hotel & Tourism Management (B.H.T.M.)
- (14) FACULTY OF PHARMACY**
1. Bachelor of Pharmacy(B.Pharm.)(proposed)
 2. Master of Pharmacy(M.Pharm.)(proposed)
 3. Diploma in Pharmacy(Dip.Pharm.)(proposed)
 4. Ph.d.

CHAPTER XVIII

PROVIDENT FUND

(Under Section 54 of the Act)

(i) ADMISSION TO THE FUND

STATUTE 159 :

- (1) Every whole time officer, teacher and other servants of the University except those whose services have been lent to the University by Government, appointed on or after the date when Section 5 of the Act came into force, on permanent post, whether on probation or otherwise carrying a basic salary of Rs. 30 or above per month shall, as a condition of his service, become a subscriber to the University Provident Fund.
- (2) Any whole-time officer, teacher or other servants of the University temporarily appointed in the first instance and subsequently confirmed in the same appointment may, by a resolution of the Syndicate, be admitted to the benefits of the University Provident Fund from the date of his temporary appointment, provided that there has been no break or interval between the termination of the temporary appointment and the commencement of the permanent appointment irrespective of the appointment being probationary or otherwise.

(ii) CONTRIBUTION TO THE FUND

STATUTE 160 :

Subscription to the fund shall be at one uniform rate of one twelfth of the salary of the subscriber. The subscriber shall however, have the option of raising his subscription to the fund upto one sixth of his salary either permanently or for a specified period from time to time. He shall however, not be entitled to any contribution from the University on the subscription which exceeds one twelfth of his salary. In the case of a servant of the University employed under specific agreement the rate shall be provided for in the agreement and shall not exceed one twelfth of the salary. Such subscription shall be deducted monthly from the salary of the subscriber and the amount so deducted shall be paid to the university Provident Fund to the subscriber. An Officer, teacher or other servant on leave of

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any kind may, with the permission of the Syndicate, discontinue his subscription to the Provident Fund or pay them at such rate not exceeding the uniform rate as may be determined by the Syndicate. Salary for the purpose of the Statute shall mean and include the basic pay and the dearness pay as determined by the State Government for its employees. Notwithstanding anything contained above, whenever the Government Resolution or decision is made applicable by the Government of Gujarat to the University employees whereby any payment is required to be made to the employees of the University and before making such payments, any amount from this payment is required to be credited to the Provident Fund for a particular period, the University shall carry out the instructions contained in the concerned resolution or decision and shall credit the required amount to the Provident Fund accounts of the employees for the period prescribed by the State Government from time to time. The employees shall be entitled to get interest on this amount as per the rates fixed from time to time by the State Government. The employees will not however, be entitled to any contribution from the University on this amount. The effect of this amended Statute shall be from 1.4.1979.

STATUTE 161 :

The University contribution to the fund shall be 8 % of the Salary of the subscribers and shall be credited to the University Provident Fund accounts with the subscriber's subscription. Salary for purpose of this Statute shall mean and include the basic pay and dearness pay as determined by the State Government for its employees.

(iii) DEDUCTION FROM THE FUND

STATUTE 162 :

When the amount standing in the Fund to the credit of a subscriber who has been dismissed from the service of the University for misconduct becomes payable, the Syndicate may direct that whole or any part of the contributions of the University, and of any interest accrued thereon, be deducted from the amount standing to the credit of the subscriber, and be paid to the University.

STATUTE 163 :

When the amount standing in the Fund to the credit of a subscriber becomes payable, the Syndicate may direct that any amount due under a liability, incurred by the subscriber to the University upto the total amount of the contributions paid by the University, with interest thereon, be deducted from the amount standing to the credit of the subscriber and be paid to the University.

STATUTE 164 :

When the amount standing in the Fund to the credit of a subscriber who has resigned his service in the University before completing three years becomes payable, the Syndicate may direct that the whole or any part of the contribution of the University and of any

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interest accrued thereon, be deducted from the amount standing to the credit of that subscriber, and be paid to the University.

(iv) PAYMENT FROM THE FUND

STATUTE 165 :

Subject to any deduction, under Statutes 162, 163, 164 and 167 the amount standing in the Fund to the credit of a subscriber shall become payable :

- (a) on the death of the subscriber before getting the service ; or
- (b) on the subscriber ceasing to be in the service of the University.

For the purpose of this Statute, an Officer, teacher or other servant of the University, who holds office for a fixed period of time shall, on re-appointment to the same or another office in the University, immediately on expiry of the said period be deemed to have been in the service of University continuously from the date of his first appointment.

STATUTE 165-A :

Incentive Bonus Scheme for Subscribers to Provident Fund :

- (i) Any subscriber to the General Provident Fund or Contributory Provident Fund who has not withdrawn any amount from his provident Fund account during the preceding 3 years commencing from 1st April, 1979 will be entitled to a bonus at the rate of 1% on the entire balance at his credit on the last day of the year. For payment of Bonus during 79-80 the three year period to be taken into account, will be period from 1st April, 1979 to 31st March, 1982.
- (ii) The balance on which this bonus is to be calculated is the balance on the last day of the last year of the three year period after crediting interest for the said last year.
- (iii) The term withdrawal means both refundable and non-refundable withdrawals, withdrawals for financing insurance policies and Festival Advance taken from Provident Fund will not make Subscribers ineligible for his benefit.
- (iv) The bonus so calculated will be rounded to the nearest whole rupee (fifty paise counting as the next higher rupee). This will be credit to the account of the subscriber in addition to the interest on the Provident Fund balance.
- (v) In the case of Contributory Provident Fund, the balance representing only subscriber's portion will be taken into account.
- (vi) The bonus will be admissible when a subscriber has been subscribing to the Provident Fund during the preceding 3 years except where the rules permit temporary suspension of subscription for a short-period e.g. while on leave or suspension.
- (vii) The year for the purpose of calculating bonus will mean financial year. But if the subscriber joins the fund or quits service in the middle of a year, the year of joining the fund and the year of quitting service will be deemed to be full year.

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- (viii) The rate and conditions of such a bonus will be varied as per the amendments made by the State Government from time to time, for its employees.

STATUTE 166 :

A subscriber's account shall be closed :

- (a) on the day after the date of his death ; or
(b) from the day on which he ceases to be in the service of the University. No contribution or interest shall be credited in respect of any period after the date on which the account is closed.

(v) LOANS TO SUBSCRIBERS

STATUTE 167 :

Advance from the Fund may be granted to the subscriber as under :

- (i) In case of illness of a subscriber or any member of his family or for any other reason deemed fit by the Vice-Chancellor advance to the extent of his own subscription may be granted to the subscriber at the discretion of the Vice-Chancellor. Such advance shall be repaid in such number of monthly installments not exceeding 36 and at such rate of interest as may be fixed by the Syndicate from time to time.
- (ii) A subscriber who has completed at least twelve years of service in the employment of the University may be granted an advance by the Syndicate in its discretion for constructing or purchasing a house or carrying out the repairs of his house to the extent of his own subscription plus the contribution of the University credited to his Provident Fund Account as on 31st March immediately preceding his application. Such advance shall be repaid in monthly installments not exceeding 120 and at such rate of interest as may be fixed by the Syndicate from time to time.
- (iii) Such advances shall be recovered by deduction from the salary paid by the University of the subscriber. The first of such deductions shall be made from the first payment of a full month's salary after the subscriber has drawn the advance. The amount of such installment shall be fixed in round number and the last installment shall cover the entire balance then to be refunded by the subscriber provided that the subscriber may, at his option, pay an additional sum over and above the amount of the installment fixed in round figures.

STATUTE 167-A :

Final withdrawal may be sanctioned by the Vice-Chancellor at the request of the employees under following conditions.

- (1) After the completion of twenty years of service of a subscriber or within ten years before the date of his retirement, whichever is earlier, for one or more the following purposes :
- (a) Meeting the expenditure in connection with the marriage of a son or of a daughter of the subscriber.

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- (b) Building or acquiring a suitable house for his residence building the cost of the site, or reconstructing or making additions or alterations to a house already owned or acquired by a subscriber.
 - (c) A subscriber who has availed himself/herself of an advance under the scheme of the Ministry of Works, Housing and Supply for the grant of advances for house building purposes, shall be eligible for the grant of final withdrawal and also for the purpose of repayment of any loan taken under the aforesaid scheme.
- (2) Any sum withdrawal by a subscriber at any one time for one or more of the purposes mentioned above, shall not ordinarily exceed one half of the amount standing at his/her credit or twelve months' pay whichever is less. The sanctioning authority may however sanction the withdrawal of an amount in excess of the said limit up to 3/4 of the balance to his credit in the fund with due regard to the object for which the withdrawal is being made, the status of the subscriber and the amount to his/her credit in the fund.
- (3) A subscriber who has been permitted to withdraw money from the fund shall satisfy the sanctioning authority within a reasonable period as may be specified by the authority that the money has been utilised for the purposes which it was withdrawn.

(vi) DECLARATION AND WITHDRAWAL :

STATUTE 168 :

Each subscriber on joining the Fund shall furnish a nomination in Form A*showing how he wished the amount to his credit in the Fund to be disposed of on his death, provided that if he has family or at any time after joining the Fund acquires a family, he shall be precluded from nominating a person, who is not a member thereof. Such nomination may at any time be revoked by the subscriber and/or replaced by a fresh nomination. A nomination shall be operative only on being received by the University.

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*FORM-A

I hereby declare that I wish, in the event of my death the amount at my credit in the Saurashtra University Provident Fund to be distributed among the persons mentioned below in the manner shown against their names :

Name & Address of the nominee or nominees.	Relationship, if any, with the subscriber.	Whether major or minor, if minor, state the age.	Amount of share of fund.
1	2	3	4

Station :

Two witnesses to

Date :

signature of subscriber.

STATUTE 169 :

Subject to any deduction under Statute 162, 163, 164 and 167 on the death of a subscriber before quitting the service :

- (i) when the subscriber leaves a family :-
 - (a) if nomination made by the subscriber in accordance with the provisions of Statute 168 in favour of a member or members of his family, subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates, shall become payable to his nominee or nominees in the proportion specified in the nomination;
 - (b) if no such nomination in favour of a member or members of the family of the subscriber subsists or if such nomination relates only to a part of the amount standing to his credit in the Fund, the whole amount or the part thereof to which the nomination does not relate, as the case may be, shall notwithstanding any nomination purporting to be in favour of any person or persons other than member or members of his family, become payable to the members of his family in equal shares. Any sum payable under these rules to a member of the family of a subscriber vests in such member under sub-section (2) of section 3 of the Provident Funds Act, 1925. (ii) when the subscriber leaves no family, if a nomination made by him in accordance with the provision of Statute 168 in favour of any person or persons subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates, shall become payable to his nominee in the proportion specified in the nomination.

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Note (1) : When a nominee is a dependent of the subscriber as defined in clause (c) of Section 2 of the Provident Fund Act, 1925, the amount vests in such nominee under sub-section (2) of Section 3 of the Act.

Note (2) : When the subscriber leaves no family and no nomination made by him in accordance with the provisions of Statute 168 subsists or if such nomination relates only to a part of the amount standing to his credit in the Fund, the relevant provisions of clause (b) and sub-clause (ii) of clause (c) of subsection (1) of section 4 of the Provident Fund Act, 1925, are applicable to the whole amount or the part thereof to which the nomination does not relate.

STATUTE 170 :

For the purposes of Statute 167 and 168 only the following persons shall be held to constitute a subscriber's family, namely his wife, or wives and children and the widow or widows and the children of a deceased son, and also the husband in case of the subscriber being a married woman.

STATUTE 171 :

Every subscriber shall be bound by these rules and shall sign an agreement in Form B.*

***FORM-B**

FORM OF AGREEMENT

I hereby declare that I have read the Saurashtra University Provident Fund Rules and that I agree to be bound by them.

Date : Days of 19 at

Name in Full :

Date of Birth :

Date of Joining :

Appointment :

Nature of Appointment :

Salary per mensem-Rupees :

Signature:

Witness : Name :

Address :

Occupation :

Witness : Name :

Address :

Occupation :

STATUTE 172 :

The Syndicate may, from time to time, make Ordinances or issue such general or special directions as are consistent with the above statute as to :

(a) the conduct of the business of the Fund ;

(b) any matter relating to the Fund, or its management, or the investment of sums at the credit of the Fund, or the privileges of the subscribers not herein expressly provided for or vary or cancel any rules made or directions given by them.

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CHAPTER XIX **RULES REGARDING GRATUITY**

STATUTE 173 :

The employees of the University both teaching and non-teaching governed by Contributory Provident Fund shall be eligible for gratuity as per following rules

1. No gratuity shall be payable to an employee who is dismissed from service for misconduct.
2. Gratuity shall be paid on death, retirement, resignation, termination service or permanent incapacity.
3. Gratuity shall be paid at the following rate :
 - (i) On completion of seven years; service gratuity shall be paid at the rate of one half of the "Pay" for each completed years of qualifying service.
 - (ii) On completion of twelve years' service gratuity shall be paid at the rate of three fourth "Pay" for each completed years of qualifying service.
 - (iii) Completion of fifteen years' service gratuity shall be paid at the rate of one half of pay for the each of the completed six monthly period of qualifying service subject to a maximum of twenty times of the pay.

Provided that the amount of the gratuity payable shall in no case exceed one lakh rupees. Notwithstanding anything contained in para 3(iii) above the maximum amount payable for the period upto 31-3-1979 shall in no case exceed rupees thirty thousand from 1-2-82 upto 31-3-1985 shall in no case exceed rupees thirty six thousand from 1-4-1985 upto 31-12-1985 shall in no case exceed rupees fifty thousand only.

4. The term 'Pay' in these rules means the pay may be defined by Government of Gujarat for retirement benefits from time to time.
5. The pay for calculating gratuity shall be that which the University employee receiving immediately before his retirement or resignation or termination of service or on the date of his death.
6. Notwithstanding anything contained in the foregoing provisions in the event of the death of an employee, or retirement of an employee from University service with the permission of the University on account of certified permanent incapacity due to bodily mental infirmity during the course of his employment Gratuity shall be paid at the rate of one month's pay for each completed year of service for the number of years he would have otherwise served had he continued to live or continued to serve till the date of his retirement or superannuation subject to a maximum twenty month's pay or one lakh rupees whichever is less.
7. The University shall establish a fund known as Gratuity fund for the purpose by contributing a suitable amount not

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exceeding 5% of the salary paid to its employees covered by the scheme from the recurring expenditure of the University during every accounting year. The fund shall be regulated by the Syndicate in its discretion as may be deemed fit by investing the amount of the fund in Government or other securities.

8. For the purpose of this statute the terms "Employee" will mean all employees working on full time basis, either on temporary or permanent graded posts and appointed on full time Basis, either temporarily or permanently.
9. Each employee shall furnish a nomination Form A showing how he wishes the amount of Gratuity to be paid on his death, provided if he has family or at any time after joining the University acquires a family he shall be precluded from nominating a person who is not a member thereof. Such nomination may at any time be revoked by the employee, and/or replaced by a fresh nomination. A nomination shall be operative only on being received by the University.

FORM-A

I hereby declare that I wish, in the event of my death the amount payable to me in accordance with Gratuity Rule to be distributed among the persons mentioned below in the manner shown against their names.

Name & Address of the nominee or nominees	Relationship if any, with the employee	Whether major or minor state the age	Amount
1	2	3	4
Station :		Two witnesses	
Date :		to signature	

On the death of the employee before quitting the service, when the employee leaves a family.

- a. If nomination made by the employee in accordance with the above provision in favour of member or members of his family subsists the total amount or the part thereof to which the nomination relates, shall be payable to his nominee or nominees in the proportion specified in the nomination.
- b. If no such nomination in favour of member or members of the family of the employees subsists or if such nomination relates only to a part of the amount, the whole amount or part thereof which the nomination does not relate as the case may be, shall notwithstanding any nomination purposing to be in favour of any person or persons other than member or

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members of his family become payable to the member of his family in equal shares.

- c. When the employee leaves no family, if a nomination made by him in accordance with provisions of the this statute in favour of any person or persons subsist, the whole amount or part thereof to which the nomination relates, shall become payable to his nominee in the proportion specified in the nomination.

Note :

When the employee leaves no family and no nomination made by him in accordance with the provision of the Statute subsists, or if such nomination relates only to the part of the amount, the legal heir of the employee shall be entitled to the payment of the whole amount or the part thereof to which the nomination does not relate.

EXPLANATION

- (i) For the purpose of counting the period of service put in by an employee to be eligible for the benefit of gratuity the date on which an employee joined the service of the University shall be reckoned irrespective of the date of which the provisions of this statute came into force.
- (ii) That the Statute 173 as amended above will come into force w.e.f. the financial year 1979-80 i.e. 1/4/1979.

N. B. That the Statute 173 as amended above is subject to terms and conditions mentioned in Govt. of Gujarat, Education Deptt. Resolution No.NGC-108- 2793-KH dated 26.9.89 and G.R.No. MIS-1091-5 UOR(93)(59/91) KH, dated 19-1-1993.

CHAPTER XX

**REMOVAL FROM MEMBERSHIP OF UNIVERSITY
AND WITHDRAWAL OF DEGREE OR DIPLOMA**

(Under Section 47(2) of the Act)

STATUTE 174 :

Before taking action contemplated in Section 47(1) it shall be incumbent upon the Syndicate to notify the person concerned of the action contemplated and to give him an opportunity to tender either in person or by a written statement, within twenty-one clear days from the date of issue of such notice, such defence as he may wish to put up.

If the Syndicate after taking into consideration the defence so set up, decide to recommend to the Senate that action be taken against him a copy of such recommendation shall be forwarded to him with an intimation of the date of the meeting of the senate on which his case will come up for consideration and he shall be informed that if he has any further statement in writing to make, he should submit the same to the Syndicate six weeks before the date of meeting. The statement, if any, so received, shall be submitted to the Senate with the recommendation of the Syndicate, and the relevant details of the case.

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CHAPTER XXI **ACCEPTANCE OF ENDOWMENTS FOR FELLOWSHIPS,** **SCHOLARSHIPS,** **PRIZES, MEDALS AND OTHER AWARDS** **(Under Section 29 (vi) of the Act)**

STATUTE 175 :

All offers of bequests, donations and endowments the management whereof is to be vested in the University shall be accepted on condition that the annual realisation there from, shall be subject to a deduction of 5 percent thereof and the amount realized by such annual deduction shall be credited to the General Fund of the University at the commencement of every financial year. The University shall not accept an endowment the benefits whereof are sought to be restricted to any caste, creed, or community, or the net annual income of which is less than Rs. 300 in the case of a scholarship, less than Rs. 250 for a medal, and less than Rs. 100 in case of a Prize.

Notwithstanding anything contained above in special cases where the donor puts a condition that 5% amount shall not be deducted by the University and credited to the General Fund, the Syndicate may by a special resolution-waive this condition. This Statute shall come into force with effect from 12-12-'73.

STATUTE 175-A : Deleted.

STATUTE 175-B : Deleted.

STATUTE 175-C : Deleted.

STATUTE 175-D : Deleted.

CHAPTER XXII **MEDIUM OF INSTRUCTION** **(Under Section 4 (28) of the Act)**

STATUTE 176 :

- (1) Gujarati shall be the medium of instruction and examination.
- (2) Notwithstanding anything contained in (1) above, it will be permissible for any affiliated college, recognised Institution, approved Institution or University Department to use English or Hindi as medium of instruction and for any student to use English or hindi as medium of examination.
- (3) Notwithstanding anything contained in (1) above, it will be permissible for any research student to submit his thesis, at his option in Gujarati or English or Hindi.
- (4) Notwithstanding anything contained in Clause (1) above, the medium of instruction and examination for Modern Indian Languages may be the respective Languages.

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CHAPTER XXIII **ELECTIONS TO THE AUTHORITIES**

(a) GENERAL

STATUTE 177 :

Except as otherwise expressly provided for, all elections to the authorities of the University will be held in accordance with these Statutes.

STATUTE 178 :

In these Statutes, unless there is anything repugnant to the subject or context --

- (1) the expression "Voter" with reference to the election at any authority means any person or a representative of public association or body entitled to vote at such election ;
- (2) the expression "continuing candidate" means any candidate not elected or not excluded from the poll at any given time ;
- (3) the expression "first preference" means the figure "1" standing alone opposite the name of a candidate, "second preference" means the figure "2" standing alone opposite the name of a candidate in succession to the figure "1", "third preference" means the figure "3" standing alone opposite the name of a candidate in succession to the figures "1" and "2" and so on ;
- (4) the expression "next available preference" means a second or subsequent preference recorded in consecutive numerical order for a continuing candidate, preference next in order on a voting paper for candidates already elected or excluded from the poll being ignored ;
- (5) the expression "transferable paper" means a voting paper on which following the first preference, a second or subsequent preference is recorded in consecutive numerical order for a continuing candidate ;
- (6) the expression "non-transferable paper" means a voting paper on which no second or subsequent preference is recorded for a continuing candidate ;
Provided that a paper shall be deemed to have become a non-transferable paper whenever -
 - (a) the names of two or more candidates (whether continuing or not) are marked with the same number, and are next in order of preference. Or
 - (b) the name of the candidate next in order of preference (whether continuing or not) is marked.
 - (i) by a number not following consecutively after some other number on the voting paper ; or
 - (ii) by two or more numbers ; or
 - (c) for any other reason it cannot be determined for which of the continuing candidate the next available preference of the voter is recorded;

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- (7) the expression "original vote" in regard to any candidate means a vote derived from a ballot paper on which a first preference is recorded for that candidate ;
- (8) the expression "transferred vote" in regard to any candidate means a vote derived from a voting paper on which a second or subsequent preference is recorded for that candidate ;
- (9) the expression "surplus" means the number of votes by which the total number of the votes, original and transferred, credited to any candidate, exceeds the quota ;
- (10) the expression "count" means --
 - (a) All the operations involved in the counting of the first preference recorded for candidates; or
 - (b) all the operations involved in the transfer of the surplus of an elected candidate ; or
 - (c) all the operations involved in the transfer of the votes of an excluded candidate or of two or more candidates excluded together.

STATUTE 179 :

The Vice-Chancellor shall have the power --

- (a) to fix the date of election;
- (b) to fix the last date for receiving nominations ;
- (c) to decide in cases of doubt the validity or invalidity of a vote recorded and
- (d) to declare the result of each election.

STATUTE 180 :

Except as otherwise provided for, the Registrar shall be responsible for the conduct of all elections, and for the scrutiny and counting of Votes thereat.

(b) ELECTORAL ROLLS

STATUTE 181 :

The Registrar shall maintain Electoral Rolls of all persons or public associations or bodies entitled to elect members to the authorities of the University, showing the names and addresses of all persons, or associations or bodies entitled to vote.

STATUTE 182 :

The rolls of persons, public associations or bodies entitled to vote at an election to the Senate shall be published except when otherwise specified, at least forty-two clear days before the date of election. An announcement that the rolls are ready shall be inserted in such newspapers as the Vice-Chancellor may select, at least, 35 days before the date of election.

STATUTE 183 :

Copies of the roll, with corrections, if any, shall be delivered to any person on payment of such fees as may be prescribed from time to time.

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(c) NOTICE OF ELECTION

STATUTE 184 :

- (1) For every election to any authority of the University other than the Senate, the notice of election relating thereto shall be sent by ordinary post to all voters whose names stand on the rolls of the respective electoral body, except when otherwise provided, at least 21 clear days before the date of election and in the said notice the date fixed as the last date for receiving nominations and the date of election shall be precisely stated.
- (2) The Vice-Chancellor shall have the authority to correct the rolls, if any omission or wrong entries are brought to his notice, at least 25 days before the date of election. The Vice-Chancellor's decision in the matter shall be final.

(d) NOMINATION

STATUTE 185 :

Subject to the provisions of Section 16 of the Act, in all cases where nominations are invited by the Registrar, any two voters whose names are on the electoral roll of the constituency or any two members of a public association or body entitled to vote, may, after the notice is issued, nominate as a candidate, any person, entitled to stand as a candidate in the respective constituency, by sending in such a way as to reach the Registrar, or delivering him at the University office, a nomination paper, before 4-00 p.m. of the last date fixed for receiving nominations.

STATUTE 186 :

The last date for the receipt of nominations in the case where an election is to be held at a meeting of any public association, authority or body other than the Senate of the University, shall be at least 7 clear days before the day of meeting.

STATUTE 187 :

Nomination papers shall be in the form prescribed by the Vice-Chancellor and shall be dated and signed by two voters entitled to vote at the election and shall contain among other details the names in full, addresses and designation, if any, of the signatories and of the candidate nominated. No person shall be nominated as a candidate for election unless he signifies his consent in writing. A nomination paper which does not comply with all the formalities required by these Statutes shall be rejected.

STATUTE 188 :

At any time before the day and hour fixed as the last day and hour for the scrutiny of nominations, it shall be open to a candidate to withdraw his nomination, provided that he sends in to the Registrar, so as to reach him before the day and hour fixed as aforesaid, an intimation of withdrawal, in writing, signed by the candidate and attested in the manner prescribed in Statute 192. The scrutiny of nomination shall be held at least 24 hours after the hour fixed for the receipt of nominations. It shall also be open to a

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candidate to withdraw his candidature in the same manner at any time within 48 hours after the day and time fixed for the scrutiny. The procedure for such withdrawal shall be the same as in the foregoing paragraph.

STATUTE 189 :

- (1) As soon as possible after the last day fixed for the receipt of nominations, at a time and place fixed by the Vice-Chancellor, and notified in the notice of election, any person or persons, nominated by the Vice-Chancellor shall scrutinise nominations. The candidate or his agent duly authorised by him in writing in this behalf, shall be entitled to be present at such scrutiny.
- (2) In the case of a dispute or doubt, the Vice-Chancellor shall decide the validity or otherwise of the nomination form, and his decision shall be final.

STATUTE 190 :

If the number of candidates validly nominated does not exceed the number of vacancies to be filled, the candidates so nominated shall be declared to have been elected.

(e) PROCEDURE FOR ELECTION BY POST

STATUTE 191 :

Where the election is held by post, the Registrar shall send soon after the nominations have been scrutinized to each voter at his registered address (a) a voting paper bearing the name of the Constituency, (b) a smaller cover bearing the name of the Constituency, and (c) a bigger cover on which are printed on the left half, the number of the voter and the name of the Constituency and a form of the certificate of identity, and on the right half, the words "To, the Registrar, Saurashtra University". The voter shall enclosed the voting paper, duly filled in, without the name or signature of the voter, in the smaller cover and enclose this again in the bigger cover, sign the certificate of identity on it, get his signature attested, unless attestation is not required by an express provision to that effect, and send it to the Registrar so as to reach the University Office before the date and time announced for the election.

STATUTE 192 :

The certificate of identity required by Statute 191 shall be signed by the voter or the Chairman or the President of Public Association or the Body, entitled to vote, in the presence of, and shall be attested with his signature and designation by, a Magistrate, Notary Public, a Gazetted Officer of the Government, a Principal of a College in the University area, the Head of a Recognised High School or a teacher as defined by the relevant Statutes.

STATUTE 193 :

A voter who has not received his voting paper and other connected papers sent by post or whose papers before they are returned to the Registrar have been lost or spoiled in such manner that they cannot

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be conveniently used, may require the Registrar to send him new papers in place of those not received or those spoiled or lost, on his transmitting to the Registrar a declaration to that effect signed by himself and attested as laid down in Statute 192 and if the papers have been spoiled, the spoiled papers shall be returned to the Registrar who shall cancel them on receipt. In every case when new papers are issued a mark shall be placed against the number of the voter's name in the register to denote that new papers have been issued in place of those not received, or spoiled or lost, and the old papers shall be deemed as cancelled.

STATUTE 194 :

A voting paper shall, as far as possible, be in the following form :--

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Voting Paper

Election by _____

Name of candidates Below	Mark order of preference in space
-----------------------------	-----------------------------------

STATUTE 195 :

- (1) Each elector shall have one transferable vote.
- (2) An elector in recording his vote--
 - (a) must place on his voting paper the figure 1 opposite the name of the candidate for whom he votes, and
 - (b) may in addition indicate the order of his choice or preference for as many other candidates as he pleases by placing against their respective names the figures 2, 3, 4, 5 and so on, in consecutive numerical order.

STATUTE 196 :

A voting paper shall be invalid, on which--

- (a) the figure 1 standing alone, indicating a first preference, is not placed ;
or
- (b) the figure 1 standing alone, indicating a first preference, is placed opposite the names of more than one candidate ;
or
- (c) the figure 1 standing alone, indicating a first preference, and some other figure and/or marks are placed opposite the name of the same candidate ;
or
- (d) it cannot be determined for which candidate, the first preference of the voter is recorded ;
or
- (e) any mark is placed by the voter, by which he may afterwards be identified ;
or

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(f) there is any erasure or alteration in the figures indicating the voter's preference ;

or

(g) the figure indicating the preference is not recorded in the space provided for the said purpose in the voting paper.

(f) PROCEDURE FOR AN ELECTION AT A MEETING

STATUTE 197 :

These Statutes 198 to 200 shall apply only to elections by the Authorities of the university.

STATUTE 198 :

The time during which the ballot box shall be kept open for the receipt of voting papers, as determined by the Vice-Chancellor, or the senior member convening the said meeting shall be precisely notified to the voters in the notice of election.

STATUTE 199 :

Ballot papers with the names of persons nominated, printed or typed there on, will be furnished at the meeting held for the purpose of the election. All the members present at the meeting shall be entitled to vote in the election. When two or more authorities or bodies are jointly entitled to elect a representative and the election takes place at a meeting, a member who is common to two or more authorities or bodies shall be entitled to only one vote. The scrutiny shall be conducted by the Registrar and not less than two scrutineers to be appointed by the Chairman of the meeting from among those present at the meeting.

STATUTE 200 :

Not less than four clear days before the meeting a list showing the names of persons duly nominated shall be sent by ordinary post to all those entitled to be present and to vote at the meeting.

(g) PRECEDURE FOR ELECTION BY BALLOT AT POLLING CENTRES

STATUTE 201 :

In all cases when an election is held where in votes are to be recorded at polling centres, the procedure for the recording of votes by ballot, shall be as under :

- (1) A polling centre shall be provided by the University Authorities and an election officer appointed, at places where there is a College or Recognised Institution and at such other places as the Vice-Chancellor may fix.
- (2) The hours of voting at the respective centres of election shall be determined in advance and stated in the notice of election.
- (3) Names of persons duly nominated shall be notified to voters as soon as possible after the nominations have been scrutinized.
- (4) The election officer shall keep order at the polling station. No person other than a voter shall be permitted to enter the polling station.

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- (5) No voter shall be allowed to enter the polling station for recording his vote before the commencement or after the expiry of the period fixed for the purpose.
- (6) Each polling station shall have such number of compartments as the election officer thinks necessary to enable each voter to record his vote, screened from observation.
- (7) Immediately before the polling commences, the election officer shall show To the candidates or their authorised agents present at the station that the ballot box is empty and shall then lock and seal it for use.
- (8) Immediately before the voting paper is issued to a voter the number of voters shall be entered on the counterfoil and a mark shall be placed by the issuing officer in his copy of the electoral roll against the number of the voter to whom the voting paper is issued.
- (9) The voter on receiving the voting paper shall forthwith proceed to one of the compartments where he shall mark and put his paper into the ballot box.
- (10) Every voter shall vote without undue delay, and shall quit the polling station as soon as he has put his voting paper into the ballot box.
- (11) If a voter spoils his voting paper inadvertently he may be given another and the spoiled paper and its counter-foil shall be cancelled by the Election Officer.

STATUTE 202 :

For the purpose of election of their representatives, the public associations or bodies named in sub-clauses (a) and (d) of Section 16(1) Class II(A) clause (iv) of the Act, the public association or bodies shall make the necessary arrangements to hold the election so that the result of the election is known in due time. Such election shall be held according to the system of proportional representation by means of a single transferable vote by ballot in the manner prescribed in Section 55 of the Act, provided, however, that it shall be the option of such authority concerned, to hold the election at a meeting or by post. If the option to hold the election by post has been exercised, the President of the Public Association or Body shall inform the Registrar accordingly. The Vice- Chancellor shall appoint the President or the Secretary to the Public Association or Body as Returning Officer, for the purpose of holding the election. The Returning Officer shall for the purpose of such election exercise, as far as applicable, the powers of the Registrar under the Statutes. On the result of such election being known, the said association or body concerned shall make a return to the University intimating the name or names, degrees and addresses of the persons so elected by it, signed by the President concerned, and in the case of the Gujarat Legislative Assembly, by the Secretary, Gujarat Legislative Secretariat.

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STATUTE 203 :

In the case of elections specified in sub-clauses (b) and (c) of section 16(1) Class II(A) (iv) of the Act, after each nomination has been scrutinised, a voting paper together with a smaller cover and a bigger cover bearing a certificate of identity shall be sent by the Registrar by post to each of the voters for the recording of his vote. The voting shall be by the system of proportional representation by means of a single transferable vote by ballot according to Section 55 of the Act. The certificate of identity shall be completed in the manner prescribed by Statute 192.

(h) SCRUTINY AND COUNTING OF VOTES

STATUTE 204 :

All voting papers shall be scrutinised by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor. When there are more polling centres than one, voting papers of all the polling centres shall first be mixed up and then scrutinised by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor. The candidate or his agent duly authorised by him in this behalf shall be entitled to be present at such scrutiny. In case of doubt or dispute regarding the validity of a voting paper the decision of the majority of the scrutiners and in the event of a tie, that of the Vice-Chancellor shall be final.

STATUTE 205 :

After the voting papers for an electoral body have been counted, the Registrar shall examine the voting papers and shall sort them into parcels according to the first preference recorded for each candidate, rejecting voting papers that are invalid.

STATUTE 206 :

The Registrar shall then count the number of papers in each parcel and shall credit each candidate with a number of votes equal to the number of valid papers on which a first preference has been recorded for such candidate and he shall ascertain the total number of valid papers.

STATUTE 207 :

The Registrar shall then divide the total number of valid papers by a number exceeding by one, the number of vacancies, to be filled. The result increased by one any fractional remainder being disregarded shall be the number of votes sufficient to secure the election of a candidate. This number is hereinafter called the "quota".

STATUTE 208 :

If, at the end of any count, the number of votes credited to a candidate is equal to or greater than the quota, that candidate shall thereupon be elected.

STATUTE 209 :

(1) If, at the end of any count, the number of votes credited to a candidate, is greater than the quota the surplus shall be

transferred, as in this statute provided, to the continuing candidates for whom the next available preferences have been recorded on the voting papers, in the parcel or sub parcel last received by the elected candidate.

- (2) (a) If more than one candidate has a surplus, the largest surplus shall be first dealt with.
- (b) If two or more candidates have each an equal, surplus, the surplus of the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes shall be first dealt with. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which surplus he will first deal with.
- (3) The Registrar need not transfer a surplus when that surplus together with any other surplus not transferred, is less than the difference ;
 - (a) between the votes of the candidate lowest on the poll and votes of the next highest candidate ; or
 - (b) between the total of the votes of the two or more candidates lowest on the poll and the votes of the next highest candidate, provided that the exclusion from the poll of the aforesaid two or more candidates lowest on the poll shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.
- (4)(a) If the votes credited to an elected candidate consist of original votes only, the Registrar shall examine all the papers contained in the parcel of the elected candidate whose surplus is to be transferred.
- (b) If votes credited to an elected candidate consist of original and transferred votes, or of transferred votes only, the Registrar shall examine the papers contained in the sub-parcel last received by the elected candidate whose surplus is to be transferred.
- (c) In either case the Registrar shall sort the transferable papers into Sub parcel according to the next available preference recorded thereon, shall make separate sub-parcel of the non-transferable papers and shall ascertain the number of papers in each sub-parcel of transferable papers and in the sub-parcel of nontransferable papers.
- (5) If the total number of papers in sub-parcels of transferable papers is equal to or less than the surplus, the Registrar shall transfer the whole of each sub- parcels of transferable papers to the continuing candidate indicated thereon as the voters' next available preference, and shall set aside as a separate parcel, so many of the non-transferable papers as are not required for the quota of the elected candidates. The particular papers set aside shall be those last filed in the parcel of non-transferable papers.

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- (6) (a) If the total number of transferable papers is greater than the surplus the Registrar shall transfer from each sub-parcel of transferable papers to the continuing candidates indicated thereon as the voter's next available preference the number of papers which bear the same proportion to the number of papers in the Sub-parcels as the surplus bears to the total number of transferable papers.
- (b) The number of papers to be transferred from each sub-parcel shall be ascertained by multiplying the number of papers in the sub-parcel by the surplus and dividing the result by the total number of transferable papers. A note shall be made of the fractional part, if any, of each number so ascertained.
- (c) If, owing to the existence of such fractional parts the number of papers to be transferred is less than the surplus, so many of these fractional parts taken in the order of their magnitude, beginning with the largest, as are necessary to make the total number of papers to be transferred equal to the surplus shall be reckoned as of the value of unity, and the remaining fractional parts shall be ignored.
- (d) If two or more fractional parts are of equal magnitude, that fractional part shall be deemed to be the largest which arises from the largest sub-parcel and if the sub-parcels in question are equal in size, the fractional part credited to the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes shall be deemed to be the largest. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which fractional part shall be deemed to be the largest.
- (e) The particular papers transferred from each sub-parcel shall be those last filed in the sub-parcel and each paper so transferred shall be marked in such a manner as to indicate the count at which the transfer took place.

STATUTE 210 :

- (1) If, at the end of any count, no candidate has a surplus, or if any existing Surplus need not be and is not transferred, and one or more vacancies remain to be filled --
 - (a) the Registrar shall exclude from the poll the candidate lowest on the poll and
 - (b) if the total of the votes of the two or more candidates lowest on the poll together with any surplus not transferred is less than the number of votes credited to the next highest candidate, the Registrar may at the same count exclude the aforesaid two or more candidates lowest on the poll, provided that the exclusion of these candidates shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.

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- (2) If when a candidate has to be excluded two or more candidates have each the same number of votes and are lowest on the poll, the candidates with the lowest number of votes at the first count at which the candidates in question have an un-equal number of votes shall be excluded, and, when the number of votes credited to the candidates are equal at all counts, the Registrar shall determine by lot who shall be excluded.
- (3) Upon the exclusion of any candidate, the Registrar, save as hereinafter provided, shall examine all the papers credited to that candidate, shall sort the transferable papers into sub-parcel according to the next available preferences recorded thereon for continuing candidates, shall transfer each sub-parcel to the candidate for whom that preference is recorded and shall set aside as a separate sub-parcel the non-transferable papers.

STATUTE 211 :

- (1) If, at the end of any count the number of elected candidates is equal to the number of vacancies to be filled, no further transfer of votes shall be made.
- (2) If, on the exclusion of a candidate or candidates the number of the then continuing candidates is equal to the number of vacancies unfilled, the continuing candidates shall thereon be elected, and no further transfer of votes shall be made.

STATUTE 212 :

The order of priority of election of elected members shall be the order in which they are severally elected. If at the end of any count, two or more candidates are elected, the order of priority shall be in the order of the magnitude of the numbers of votes credited to such candidates beginning with the greatest.

STATUTE 212-A :

Notwithstanding any-thing contained in Statutes 208, 209, 210, 211 and 212 or any other relevant Statute dealing with elections, whenever the Act or the Statutes require that the persons elected there under to any authority of the University shall include :

- a. not fewer than a certain minimum number, and/or
 - b. not more than a certain maximum number of persons of a specified category, the following modifications in the procedure under the aforesaid Statutes shall apply
- (1) If at the end of any count only the specified minimum number of candidates of the specified category remain as elected or continuing candidates, the Returning Officer shall declare all these candidates elected, whether or not they have then reached the quota. But any such candidate who has not reached the quota shall be treated as a continuing candidate for the purpose of receiving votes by transfer in subsequent counts.

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- (2) If at the end of any count the specified maximum number of candidates of the specified category has been elected, any further candidates of that category shall be forthwith declared defeated and their votes shall be transferred at the next succeeding count.

STATUTE 212 - B :

To all other candidates that is candidates other than candidates of the specified categories, the normal procedure under Statutes 208, 209, 210, 211 and 212 or any other relevant statute dealing with elections, shall apply except as modified by the foregoing.

STATUTE 212-C :

The priority of election of candidates, whether of a specified category or not, shall be the order in which they severally attain the quota. For any candidates, whether of the specified category or not declared elected without attaining the quota, their order of priority shall be the order of magnitude of the number of votes, beginning with the greatest credited to each of such candidates at the end of the count concluding the election.

STATUTE 213 :

- (1) Whenever any transfer is made, each sub-parcel of papers transferred shall be placed on the top of the parcel if any of papers of the candidates to whom the transfer is made and that candidate shall be credited with a number of votes equal to the number of papers transferred to him.
- (2) Non-transferable paper (except such as in the transfer of a surplus may be required for the quota of elected candidate) shall be set aside as a separate parcel together with any parcel of non-transferable papers already set aside.
- (3) On the transfer of the surplus of an elected candidate, all papers not transferred to continuing candidates and not set aside as provided in the preceding clause shall be placed together in one parcel as the quota of the elected candidate and the parcel shall be marked with the name of the elected candidate.

STATUTE 214 :

In case of equality of votes in any of the elections, the result will be determined by lot by the Registrar in the presence of the Scrutiny Committee.

STATUTE 215 :

After the scrutiny is completed, the Registrar shall forthwith report to the Vice-Chancellor the results of the scrutiny.

STATUTE 216 :

Result of the election will be announced by the Registrar and thereafter the voting papers shall be destroyed.

TRANSITORY PROVISIONS

STATUTE 217 :

For the purposes of section 61 of the Act, a student who, immediately before the 23rd May, 1967, (hereinafter referred to as

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"the said date") was studying or was eligible for any examination of Gujarat University shall, if he so chooses, be permitted to complete his course or appear at the examination, as the case may be, up to the 30th April, 1968 in accordance with the courses of studies of the Gujarat University prevailing immediately before the said date, and the instruction, teaching, training and examination of such a student shall be arranged accordingly.

STATUTE 218 :

A non-teaching employee who has joined the service of this University after 19.2.'85 shall be governed under the Pension Scheme according to the rules of the Government of Gujarat as applicable to its employees from time to time and shall be eligible accordingly to the benefits of Pension, Death -cum-retirement, Gratuity, General Provident Fund and Family Pension etc.

2. Notwithstanding anything contained elsewhere, non-teaching employee of the University who has been in the employment of the University on 19-2- '85 shall be eligible to exercise his option i.e. either to choose to be governed under the Pension scheme referred to above or to be governed under the Scheme of Contributory Provident Fund and Gratuity as available under Statute 159 to 172 and 173 as amended from time to time. Such an option will be available to the employees concerned for exercising the same on or before 16-2-1987.
3. For the employees who choose to be governed under the Scheme of Contributory Provident Fund and Gratuity, the age limit for the compulsory retirement shall be on attainment of the age of sixty years. For the employees who are governed under the Pension Scheme the age limit for compulsory retirement shall be on attainment of the age of 58 years. However, in case of all employees who are working as a Librarian, Director, Physical Education, Controller of Examination, and Chief Accounts Officer the age of Compulsory retirement shall be on attainment of the age of 62 years or as decided by the State Government from Time to Time. For the employees who are governed under the Pension Scheme the age of compulsory retirement shall be on attainment of the age of 58 years. In case of the employee who are working as a Librarian, Controller of Examination, Director Physical Education and Chief Accounts Officer ,the age limit for compulsory retirement shall be attainment of age of 62 years or as decided by the State Government from time to time. However, incase of all employees who were in service of the University on 19-2-'85 and in case of Class IV employees, the age of compulsory retirement shall be on attainment of the age of sixty years irrespective of their being governed under the C.P.F. scheme or the Pension Scheme. In case of employees who are working as a Librarian, Director Physical Education, Controller Of Examination and Chief

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Accounts Officer, the age of compulsory retirement shall be on attainment of age of 62 years or decided by the state government from time to time irrespective of their being governed under the CPF or Pension scheme.

4. The Pension Scheme provided for in this Statute shall come into force with effect from 23.6.'76.

EXPLANATION :

For the purpose of this Statute, all employees in the University service whose corresponding address with the same nomenclature in the employment of the Government of Gujarat are treated in Class IV service, shall be deemed to be the Class IV employees. However, in the cases where there are no corresponding cadres with same nomenclature in the State Government service, the decision as to whether a particular cadre in the University the decision as to whether a particular cadre in the University service should be treated to be of Class IV or not shall be taken by the Syndicate. This Statute will come in force with effect from 29/04/1999.(30-3-2003)

STATUTE 219 :

Teachers of this University recruited on or after 1st April, 1982 shall automatically be governed by the pension scheme inclusive of Family pension Gratuity etc. as prescribed by the Government of Gujarat in the Education Department under its Resolution NO. NGC-1582 / 9595 (84) - Kh, dated 15-10-84 as amended from time to time.

Notwithstanding anything contained elsewhere in the Statutes of this University, a teacher of this University, a teacher of this University existing before 1/4/82 shall have the option within the period of six months from the date of assent of this revised Statute, either to continue to draw the benefits of Contributory Provident Fund and Gratuity as are available under Statutes 159 to 172 and 173 as amended from time to time or to come under the pension scheme. The option once exercised shall be final. The teachers who do not exercise option within stipulated period shall be deemed to have opted for the retention of the benefits admissible to them before 1/4/82.

For the staff recruited on and from 1/10/84 the age of superannuation retirement shall be 62 years and for the staff recruited before 1/10/84 the age of superannuation retirement shall be 62 years or in both case as decided by the State Government from time to time.

In case where the teachers opt for this scheme of pension etc. the contribution of the University together with interest thereon standing at their credit will be credited to Government within two months from the date they exercise their option to the head XL VIII - Contribution and recoveries towards pension and other retirement benefits. This Statute will come in force with effect from 29/4/1999.